

Request to

Amend an application for a planning permit



Moreland
City Council

This is a request to amend an application for a permit, including the description of the proposal or the description of the land or any plans or documents accompanying the application, pursuant to Sections 50 or 57A of the *Planning and Environment Act 1987*.

Tell us about the existing application for a planning permit

Address of land

Application number

Has the application been advertised? Yes No

- If **no**, there is **no fee** for the requested amendment, under **Section 50** of the Act.
- If **yes**, there is a **fee** for the requested amendment, under **Section 57(3)A** of the Act. Go to www.moreland.vic.gov.au/building-and-business/planning-and-building/planning/planning-fees to calculate your fee or to lodge your application online.

Are there any encumbrances on the title?

Is the land affected by an encumbrance such as a restrictive covenant, section 173 agreement or other obligation on title such as an easement or building envelope? Yes No

- If **yes**, attach a copy of the document (instrument) specifying the details of the encumbrance.

Does the proposed amendment breach, in any way, the encumbrance on the title? Yes No

- If **yes**, contact council for advice on how to proceed before continuing with this application.

Applicant details

Given name

Family name

Company (optional)

Email

Phone

Postal address


Is the applicant the land owner? Yes No

- If the applicant is **not** the land owner, has the applicant notified the land owner of this request to amend the application for a planning permit? Yes No

Description of the amendment(s)

List all individual changes.

Submission checklist





-  Ensure you have attached the following:
- A copy of the document (instrument) specifying the details of any encumbrance (as relevant).
 - A copy of the plans with all amendments clearly indicated.
 - Payment: see www.moreland.vic.gov.au/building-and-business/planning-and-building/planning/planning-fees for fees required or to lodge online.

Signature and declaration

I declare that all the information in this request is true and correct; both through the description of the amendments on this form and the highlighting of all amendments on the attached plans; that there are no other amendments to the plans which have not been described and highlighted and that the owner(s) (if not myself) has been notified of this request for an amendment to the application for a planning permit.

| | | | |
|-----------|--|------|--|
| Signature | | | |
| Name | | Date | |

For more information & lodgement

-  **Online** visit www.moreland.vic.gov.au/building-and-business/planning-and-building/planning for more information and to lodge your application online.
-  **Mail** your application and payment to Moreland City Council, Locked Bag 10, Moreland, Vic 3058.
-  **Visit** the Moreland Civic Centre at 90 Bell Street, Coburg, Vic 3058.
-  **Call** Moreland City Council on 9240 1111.

Privacy notice

Moreland City Council is committed to protecting your privacy in accordance with the *Privacy and Data Protection Act 2014 (Vic)* and the *Health Records Act 2001 (Vic)*. The personal information requested on this form is being collected by Moreland City Council to consider and determine this application and may also be used to update your personal information otherwise held by Council (for example, contact details including email address, phone number). Personal information disclosed in this application may be made available for public inspection including on Council's public website whilst the application is being determined, in accordance with the *Planning & Environment Act 1987*. If a planning permit is granted, the permit and any endorsed plans or documents under the permit continue to be available for public inspection including on Council's website permanently and may also be used by Council for related purposes. It will not be disclosed to any other external party without your consent, unless required or authorised by law. If the personal information is not provided in your application, this may result in the application not being accepted, lapsing or being refused. You can gain access to your personal information you have provided to Moreland City Council and if you wish to alter it, please contact Council's Privacy Officer via telephone on 9240 1111 or e-mail at Privacyofficer@moreland.vic.gov.au.

PLEASE NOTE: Information associated with this application might be provided electronically and unless otherwise stated, Council takes the completion of this form as consent to use electronic communication. Further Council may use your electronic details for other Council communication.

Moreland Language Link

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| 廣東話 | 9280 1910 | عربي | 9280 1913 | हिंदी | 9280 1918 | All other languages 9280 1919 |
| Italiano | 9280 1911 | Türkçe | 9280 1914 | 普通话 | 9280 0750 | |
| Ελληνικά | 9280 1912 | Tiếng Việt | 9280 1915 | ਪੰਜਾਬੀ | 9280 0751 | |