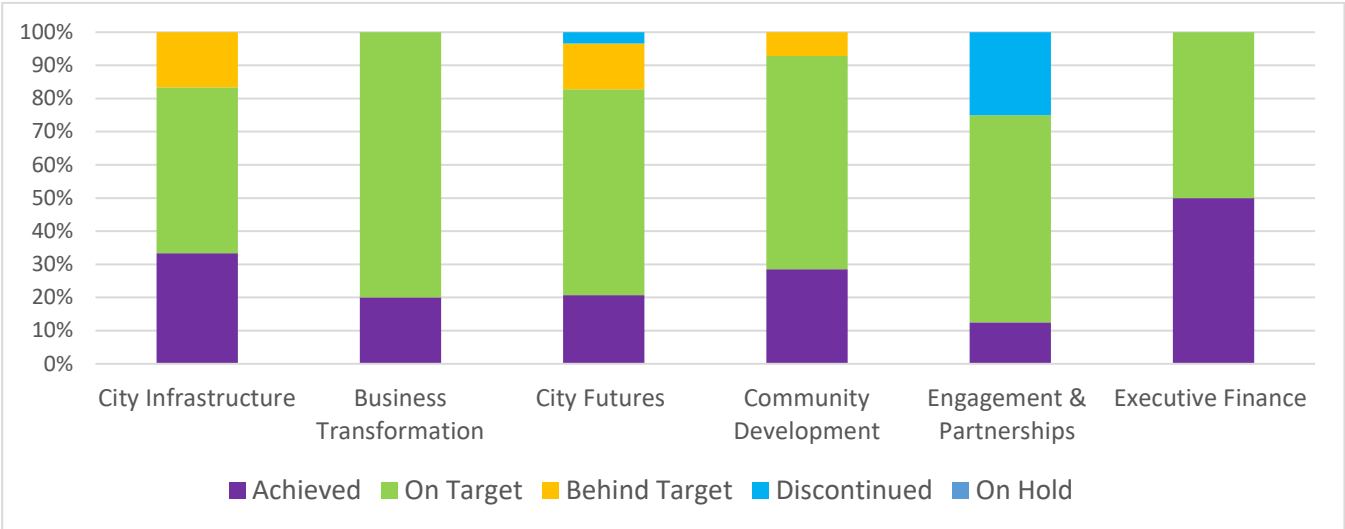


2018/2019 COUNCIL ACTION PLAN

3rd Quarter Performance Report: 1 January to 31 March 2019



CAP: 1					Key Priority: C1. Achieve higher levels of social cohesion for our multicultural, established and newly arrived community, by fostering opportunities for shared learning and celebration				
Deliverable: C1a) Social Cohesion Plan Development - Scope initiatives within the Human Rights Policy to improve social cohesion									
No:	Actions	Measures	Targets	Qtr X					
1	Develop a funding program to support the implementation of the Social Cohesion Plan	Funding of priority projects	December 2018	2					
2	Develop monitoring and evaluation framework and align with other relevant strategies and plans	Framework developed	December 2018	2					
Accountable: Arden Joseph			Budget: \$80K OPEX		Resourcing: BASE				
Responsible: Bernadette Hetherington									
Department: Community Development									
Branch: Community Wellness									
1st QUARTER REPORTING					STATUS				
1. Funding guidelines developed to support the implementation of the Social Cohesion Plan.					On Target				
2. Monitoring and evaluation framework developed.					Achieved				
2nd QUARTER REPORTING					STATUS				
1. Negotiations with the preferred applicant have commenced and key performance indicators are being finalised.					Achieved				
2. Monitoring and evaluation framework developed.					Achieved				

CAP: 2 Key Priority: C1. Achieve higher levels of social cohesion for our multicultural, established and newly arrived community, by fostering opportunities for shared learning and celebration				
Deliverable: C1b) Food System Strategy - Delivering on The Moreland Food System Framework to achieve a just, sustainable and vibrant Food System for Moreland.				
No:	Actions	Measures	Targets	Qtr X
1	Process to grow edible produce on council owned land developed.	Guidelines for establishing community gardens and growing food in public places are drafted and disseminated.	September 2018	1
2	Development of at least one new community garden.	Partner with relevant stakeholders to identify and progress the establishment of community garden	June 2019	4
Accountable: Arden Joseph		Budget: \$100K OPEX	Resourcing:	
Responsible: Bernadette Hetherington				
Department: Community Development				
Branch: Community Wellness				
1st QUARTER REPORTING			STATUS	
1. Guidelines and process map have been developed and circulated to internal stakeholders for confirmation. Dissemination of the guidelines and process map will occur in quarter 2.			On Target	
2. Fawkner Food Bowls community garden has been established.			On Target	
2nd QUARTER REPORTING			STATUS	
1. Guidelines developed and designed for public distribution.			Achieved	
2. Fawkner Food Bowls Garden developed and established.			Achieved	

CAP: 4		Key Priority: C1. Achieve higher levels of social cohesion for our multicultural, established and newly arrived community, by fostering opportunities for shared learning and celebration		
Deliverable: C1d) Library Services Strategy 2019/2023 - fostering community connectedness; lifelong learning, creativity and wellbeing				
No:	Actions	Measures	Targets	Qtr X
1	Library Strategy developed and presented to Council for endorsement	i) Draft Strategy to Moreland Libraries Advisory Committee (MorLAC)	i) November 2018	2
		ii) Council Report and final Strategy	ii) February 2019	3
Accountable: Arden Joseph		Budget: Capital (books) \$1M and Base budget	Resourcing: Base budget implementation resources for year one actions TBD	
Responsible: Genimaree Panozzo				
Department: Community Development				
Branch: Cultural Development				
1st QUARTER REPORTING			STATUS	
1 i) First version of draft Library Strategy presented to Moreland Libraries Advisory Committee (MorLAC) for feedback on 25 September.			On Target	
ii) Not commenced.			On Target	
2nd QUARTER REPORTING			STATUS	
1 i) Draft Library Services Strategy was presented to Council for endorsement for community consultation at the Council Meeting on 12 December 2018. Council endorsed the Draft Library Services Strategy for community consultation from 13 December 2018 – 13 February 2019 to allow additional time for community feedback. Council reset the Council Action Plan 2018/2019 deadline by extending the deadline by one month to March 2019 to accommodate the extended period of community consultation.			Achieved	
ii) The strategy is being progressed in preparation for the February report.			On Target	
3rd QUARTER REPORTING			STATUS	
Draft Library Services Strategy was endorsed by Council at its meeting on Wednesday 14 March 2019, the strategy will now be placed on Council's website and circulated.			Achieved	

CAP: 5 Key Priority: C2. Set a clear vision and strategy for aquatics, leisure and sporting facilities to meet ongoing community needs				
Deliverable: C2a) Aquatic and Leisure Strategy- identify infrastructure / asset condition / trends, current needs and future expectations				
No:	Actions	Measures	Targets	Qtr X
1	Develop 5-year action plan to implement Aquatic and Leisure Strategy recommendations	Action plan developed	September 2018	1
		Implement year one actions	June 2019	4
Accountable: Arden Joseph		Budget: Pending strategy adoption, year 1 budget requirement is a total of \$5.9M	Resourcing: <ul style="list-style-type: none"> Officer resource Specialist contractors 	
Responsible: Bernadette Hetherington				
Department: Community Development				
Branch: Community Wellness				
1st QUARTER REPORTING			STATUS	
1) i. High level 5 year action plan developed for 2018/19 – 2022/23			Achieved	
ii. Year one actions (2018/19) scoped			On Target	
2nd QUARTER REPORTING			STATUS	
1) i. High level 5 year action plan developed for 2018/19 – 2022/23			Achieved	
ii Delivery of the 2018/19 Aquatic Infrastructure capital program - year one actions (2018/19) are progressing to plan, with focus of Q2 being preparation for the summer seasonal operations.			On Target	
3rd QUARTER REPORTING			STATUS	
1) i) High level 5 year action plan developed for 2018/19 – 2022/23			Achieved	
ii) 2018/19 plan being actioned and reported.			On Target	

CAP: 6		Key Priority: C2. Set a clear vision and strategy for aquatics, leisure and sporting facilities to meet ongoing community needs		
Deliverable: C2b) Oak Park construction and ongoing operations - Build and open				
No:	Actions	Measures	Targets	Qtr X
1	Complete construction of the Oak Park Sports and Aquatic Precinct	Construction works completed	October 2018	2
2	Opening of the Oak Park Leisure Centre	Facility open to public	November 2018	2
Accountable: Grant Thorne/Arden Joseph		Budget: \$8.5m CAPEX	Resourcing: PM, Building Projects, Contracted Service Provider (YMCA) External contractor and consultants	
Responsible: Greg Gale/Joe Luppino				
Department: City Infrastructure/Community Development				
Branch: Capital Works Planning and Delivery/Community Wellbeing				
1st QUARTER REPORTING			STATUS	
1. The construction of the Oak Park Sports and Aquatic Precinct reached completion on 6 September 2018, ahead of schedule. The facility has been handed over to the YMCA in preparation for the 2018/19 summer season, opening on 29 October.			Achieved	
2. Civic launch scheduled for 17 October and opening date 29 October			On Target	
2nd QUARTER REPORTING			STATUS	
1. The construction of the Oak Park Sports and Aquatic Precinct reached completion on 6 September 2018, ahead of schedule. The facility has been handed over to the YMCA in preparation for the 2018/19 summer season, opening on 29 October.			Achieved	
2. Successful opening on the 29 th of October			Achieved	

CAP: 7		Key Priority: C2. Set a clear vision and strategy for aquatics, leisure and sporting facilities to meet ongoing community needs		
Deliverable: C2c) Municipal Public Health and Wellbeing Plan 2017-21: outlines our approach for healthy people and communities, including partnerships.				
No:	Actions	Measures	Targets	Qtr X
1	Monitor the implementation of Year 1 Action Plan	Year 1 actions implemented and included as part of Year 1 report	October 2018	2
2	Update Monitoring and Reporting Framework	Year 1 report completed and submitted to Council	October 2018	2
Accountable: Arden Joseph		Budget:		Resourcing:
Responsible: Bernadette Hetherington				BASE
Department: Community Development				
Branch: Community Wellness				
1st QUARTER REPORTING				STATUS
1. Year one actions implemented, gaps identified, and actions amended as required.				On Target
2. Report drafted for October Council meeting.				On Target
2nd QUARTER REPORTING				STATUS
1. Project Board meetings held to monitor progress of plan.				Achieved
2. Council report submitted in October to show the year one actions and achievements against the priorities of each outcome.				Achieved

CAP: 8		Key Priority: C2. Set a clear vision and strategy for aquatics, leisure and sporting facilities to meet ongoing community needs		
Deliverable: C2d) Upgrades and management of active sporting infrastructure, including pavilions and surfaces - develop a holistic approach to the management and upgrades of active sporting infrastructure in Moreland.				
No:	Actions	Measures	Targets	Qtr X
1	Complete Clifton Park West Sports field lighting project	Project completed within budget and timelines	February 2019	3
2	Complete Glenroy Bowls Synthetic Green Conversion project	Project completed within budget and timelines	June 2019	4
3	Complete female friendly change room projects at Hallam Reserve and Dunstan Reserve	Project completed within budget and timelines	June 2019	4
Accountable: Arden Joseph/Grant Thorne		Budget: Glenroy Bowls: \$300K Clifton Park: \$200K Hallam Reserve: \$352K Dunstan Reserve: \$941K	Resourcing: <ul style="list-style-type: none"> • Officer resources • Specialist consultant support • Contractors • State Government grants 	
Responsible: Bernadette Hetherington / Greg Gale				
Department: Community Development/City Infrastructure				
Branch: Community Wellbeing/Capital Works Planning & Delivery				
1st QUARTER REPORTING			STATUS	
1. Clifton Park West Sports field lighting construction works in progress.			On Target	
2. Glenroy Bowls Synthetic Green Conversion currently out to Tender.			On Target	
3. Hallam Reserve Tender evaluations completed, Dunstan Reserve final design and tender specifications currently being finalised.			On Target	
2nd QUARTER REPORTING			STATUS	
1. The Clifton Park West Sports field lighting project has been completed ahead of target.			Achieved	
2. Glenroy Bowls Synthetic Green Conversion project, is tracking to complete as per target.			On Target	
3. Female friendly change room projects at Hallam Reserve and Dunstan Reserve, are on track to deliver as per project target.			On Target	

3rd QUARTER REPORTING	STATUS
1. Clifton Park West Sports field lighting project completed within budget and timelines.	Achieved
2. Glenroy Bowls Synthetic Green Conversion project completed within budget and timelines.	Achieved
3. Female friendly change room projects at Hallam Reserve and Dunstan Reserve are on track to deliver as per project target.	On Target

CAP: 9		Key Priority: C2. Set a clear vision and strategy for aquatics, leisure and sporting facilities to meet ongoing community needs		
Deliverable: C2e) Recreation planning - Develop a strategic approach to sporting infrastructure and precinct requirements across the municipality to better plan for and align infrastructure to ongoing community needs				
No:	Actions	Measures	Targets	Qtr X
1	Develop the Moreland Active Recreation Strategy	Draft Strategy adopted	June 2019	4
Accountable: Arden Joseph		Budget: \$70K (Council \$40k and SRV Grant \$30k)	Resourcing: <ul style="list-style-type: none"> • Officer resources • Specialist consultant support • State Government grant 	
Responsible: Bernadette Hetherington				
Department: Community Development				
Branch: Community Wellness				
1st QUARTER REPORTING			STATUS	
Project brief completed and out for Request for Quote (RFQ) which closes 5 October 2018.			On Target	
2nd QUARTER REPORTING			STATUS	
Active Recreation Strategic Framework in development.			On Target	
3rd QUARTER REPORTING			STATUS	
Active Recreation Strategic Framework development is in progress with the research, literature review and needs analysis undertaken. A key issues paper and community participation survey is being prepared.			On Target	

CAP: 10		Key Priority: C3. Determine the best way for Moreland to continue supporting our community throughout, and after Aged Care & NDIS reforms		
Deliverable: C3a) Responding to Aged Care Reforms				
No:	Actions	Measures	Targets	Qtr X
1	Consult with Community and Agencies	Community Engagement completed and evidence of consultation	July 2018 - onwards	N/a
2	Determine future of council in delivery beyond June 2020 on Commonwealth Home Support Program (CHSP); and the Regional Assessment Service (RAS) program (subject to timely Commonwealth and State information provision).	Council briefing provided	March 2019	3
Accountable: Arden Joseph		Budget: Also funding opportunities sought as required based on annual action plans		Resourcing: BASE
Responsible: Ros Pruden				
Department: Community Development				
Branch: Aged and Community Support				
1st QUARTER REPORTING				STATUS
1. Review of feedback from previous consultation and plans commenced for next stage.				On Target
2. No further information available from Commonwealth or State				On Target
2nd QUARTER REPORTING				STATUS
1. Community consultation plan has been drafted in relation to the living and Ageing Well in Moreland Framework and Action Plan and other aged related matters.				On Target
2. No further information available about Commonwealth funding beyond June 2020. As there is a reliance on timely Commonwealth and State information being provisioned, there will be difficulty in providing a Council briefing by March 2019. It is more likely that the briefing will be presented in April 2019.				On Target
3rd QUARTER REPORTING				STATUS
1. Community engagement undertaken.				On Target
2. No further information available about Commonwealth funding beyond June 2020, there is a Council Briefing is scheduled for 15 April 2019.				On Target

CAP: 11				
Key Priority: C3. Determine the best way for Moreland to continue supporting our community throughout, and after Aged Care & NDIS reforms				
Deliverable: C3b) Living and Ageing Well in Moreland Strategy - Improved Health and Wellbeing outcomes for Seniors in Moreland				
No:	Actions	Measures	Targets	Qtr X
1	Finalise Living and Ageing Well in Moreland Framework	Framework and Action plan developed and presented to Council for endorsement	June 2019	4
Accountable: Arden Joseph		Budget: Other funding opportunities sought as required based on annual action plans.	Resourcing: BASE	
Responsible: Ros Pruden				
Department: Community Development				
Branch: Aged and Community Support				
1st QUARTER REPORTING			STATUS	
Council briefing held on 17 September 2018			On Target	
2nd QUARTER REPORTING			STATUS	
Expression of Interest advertised for an Older Persons Reference Group for consultation in relation to the Living and Ageing Well in Moreland Framework and Action Plan.			On Target	
3rd QUARTER REPORTING			STATUS	
Community engagement activities held during the quarter and the Older Persons Reference Group met for the first time in February 2019.			On Target	

CAP: 12		Key Priority: C3. Determine the best way for Moreland to continue supporting our community throughout, and after Aged Care & NDIS reforms		
Deliverable: C3c) Disability: Responding to NDIS reforms				
No:	Actions	Measures	Targets	Qtr X
1	Determine Council's future re: Home and Community Care for Younger Persons program (HACCPYP) Services in line with Aged Care Reforms (subject to timely State information provision).	Council briefing provided.	March 2019	3
Accountable: Arden Joseph		Budget: Other funding opportunities sought as required based on annual action plans.	Resourcing: BASE	
Responsible: Ros Pruden				
Department: Community Development				
Branch: Aged and Community Support				
1st QUARTER REPORTING			STATUS	
1. Continue to monitor clients transition to NDIS and residual HACC PYP clients and their service needs.			On Target	
2nd QUARTER REPORTING			STATUS	
Continue to monitor clients transition to NDIS and residual HACC PYP clients and their service needs. Approximately 2/3 of eligible clients have transitioned to NDIS.			On Target	
3rd QUARTER REPORTING			STATUS	
Advice received from DHHS regarding reduction in funding as clients transition to NDIS. Continue to monitor transition to NDIS and plan HACC-PYP service levels for remaining clients. Delays in receiving updated information has resulted in Council briefing now scheduled for April 2019.			On Target	

CAP: 13		Key Priority: C4. Enhance family and children's services to meet the needs of Moreland's growing population and increasing birth rate.		
Deliverable: C4a) Moreland Early Years Strategy 2016-20 – improved health, wellbeing and education outcomes for all children in Moreland				
No:	Actions	Measures	Targets	Qtr X
1	Establish the Supported Playgroup Program (SP)	Venues confirmed, staff recruited, referral pathways established and playgroups operating	October 2018	3
2	Utilise the 2018 AEDC data to examine the progress of key areas for children in Moreland.	Report on the 2018 AEDC results in Moreland.	June 2019	4
Accountable: Arden Joseph		Budget: SP is funded by the State Department of Education and Training (\$220k pa)	Resourcing: BASE	
Responsible: Barry Hahn				
Department: Community Development				
Branch: Early Years & Youth				
1st QUARTER REPORTING			STATUS	
1. Staff have been recruited and the program has been successfully established including referral pathways and playgroups are operating at a number of venues.			On Target	
2. Early planning has occurred in regard to methodology for reviewing the data which will be available in the first quarter of 2019.			On Target	
2nd QUARTER REPORTING			STATUS	
1. Program fully established and planning completed for full delivery in 2019 calendar year.			Achieved	
2. There will be a minor delay in the release of the AEDC which was originally to be available in February 2019. It is now expected that Moreland's data will be available in April 2019.			On Target	
3rd QUARTER REPORTING			STATUS	
1. As reported in quarter 2 the Program is fully established.			Achieved	
2. Data will be analysed and disseminated in May/June 2019.			On Target	

CAP: 14		Key Priority: C4. Enhance family and children's services to meet the needs of Moreland's growing population and increasing birth rate.		
Deliverable: C4b) Moreland Playspace Strategy 2016 – 2020: Encourage increased participation of adults and children in passive outdoor activities.				
No:	Actions	Measures	Targets	Qtr X
1	Implement Playspace Strategy	Complete playground upgrades as per Play Strategy action plan (Page 42): <ul style="list-style-type: none"> - Jacobs Reserve - Hosken Reserve - Allard Park - Austin Crescent/Gavin Park - Denzil Don Reserve 	June 2019	4
Accountable: Grant Thorne		Budget: CAPEX \$437K		Resourcing: CAPEX funded from Open Space Reserve
Responsible: Andrew Dodd				
Department: City Infrastructure				
Branch: Open Space and Street Cleansing				
1st QUARTER REPORTING			STATUS	
Site analysis and delivery method planning complete for all sites. Community consultation for Hosken Reserve will occur during October, with construction to commence early November. Preliminary concept work and internal consultation has commenced for all other sites.			On Target	
2nd QUARTER REPORTING			STATUS	
Hosken Reserve – completion expected end of January 2019 Jacobs Reserve – 2nd round of community consultation scheduled for end of June, on target for June completion. Concept development and quotations underway for all other sites.			On Target	
3rd QUARTER REPORTING			STATUS	
Hosken Reserve – complete. Allard Park – consultation during April 2019. Jacobs Reserve, Denzil Don Reserve, Austin Crescent / Gavin Park – construction to commence May 2019. All projects are on track for completion prior to 30 June.			On Target	

CAP: 16		Key Priority: C5. Better equip our young people for employment and provide opportunities to actively participate in civic life		
Deliverable: C5b) Implement the current oxYgen Phase 2 Report and action plan and develop a new Youth Strategy in 2018 - investing in young people through services and spaces.				
No:	Actions	Measures	Targets	Qtr X
1	Implement Youth Resilience Survey - year 2	Survey tool implemented	April 2019	4
		Outcomes Forum held	June 2019	4
2	Develop the Moreland Youth Strategy	Draft Strategy adopted	June 2019	4
Accountable: Arden Joseph		Budget: Youth Resilience Survey: \$13k (OPEX) • Youth Strategy: \$30K (OPEX -TBC)	Resourcing: <ul style="list-style-type: none"> Existing Officer resource Input from Oxygen Committee and other partners / young people Consultant to implement Resilience Survey Consultant to support the development of Youth Strategy 	
Responsible: Barry Hahn				
Department: Community Development				
Branch: Early Years & Youth				
1st QUARTER REPORTING			STATUS	
1. i) Youth strategy scope completed and works out to public tender			On Target	
ii) Not commenced			On Target	
2. Not commenced			On Target	
2nd QUARTER REPORTING			STATUS	
1. i) Preparation occurring in relation to the implementation of the Youth Resilience Survey.			On Target	
ii) Not commenced			On Target	
2. Consultants engaged: stakeholder interviews, research and consultation occurring.			On Target	
3rd QUARTER REPORTING			STATUS	
1. Survey administered to participating schools.			On Target	
2. Research and consultation is completed. Stakeholder interviews are currently occurring in relation to service model.			On Target	

CAP: 17		Key Priority: C6. Help people feel safer in our neighbourhoods		
Deliverable: C6a) Lighting of Upfield Bike track - to ensure safety for users and increase usability.				
No:	Actions	Measures	Targets	Qtr X
1	Install lighting as per Year 2 action plan	Install lighting from Moreland Road to Tinning Street	Subject to LXRP timing.	4
Accountable: Phillip Priest (A)		Budget: \$70k Capex	Resourcing:	
Responsible: Olivia Wright				
Department: City Futures				
Branch: City Change				
1st QUARTER REPORTING			STATUS	
Designs currently underway, due to be completed in quarter 2.			On Target	
2nd QUARTER REPORTING			STATUS	
Lighting works will be delivered by LXRA as part of the Moreland – Bell Street to Moreland Level Crossing removal works in 2019/20. Additional lighting design works currently underway.			On Target	
3rd QUARTER REPORTING			STATUS	
This lighting is being designed by Level Crossing Removal Project (LXRP) as part of the Moreland Road level crossing removal which will not be delivered this financial year. Timing for works has not been announced at this stage. Additional lighting design works on the Upfield corridor that do not need LXRP approval are nearing completion.			On Target	

CAP: 21 Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development				
Deliverable: P1a) Virtual Moreland: Improve Council's decision making process and put Moreland at the forefront of using virtual reality for planning and consultation				
No:	Actions	Measures	Targets	Qtr X
1	Develop a virtual 3D model of Brunswick and Coburg Activity centres to improve community engagement and decision making in planning (including developing virtual reality and augmented reality applications)	To progress work to develop a 3D model that is integrated with Council's existing GIS system.	Presentation at a Council briefing by February 2019	3
Accountable: Phillip Priest (A)		Budget: Supported by Smart Cities and Suburbs Program grant of \$396,900	Resourcing: 1 EFT B7 Virtual Moreland Officer plus input from Planning & Economic Development and Corporate Services	
Responsible: Kate Shearer				
Department: City Futures				
Branch: City Strategy and Design				
1st QUARTER REPORTING			STATUS	
Development of Virtual Reality Application and Augmented Reality Mobile Application is underway and on target for the internal testing phase by December 2018, which aim to improve how the community can view and understand development proposals. Digital construction of 3D model is underway and due for completion by October 2018.			On Target	
2nd QUARTER REPORTING			STATUS	
Development of the Virtual Reality and Augmented Reality Application is continuing in line with timeframes established. Integration of the 3D model with Councils GIS system is a key milestone for Quarter 3.			On Target	
3rd QUARTER REPORTING			STATUS	
Work is progressing to integrate the 3D model with Councils GIS system. A Councillor briefing on the 17 December 2018 included a presentation of a 3D model in Virtual Reality.			Achieved	

CAP: 22 Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development				
Deliverable: P1b) Better planning and development outcomes- improving the quality of development (note: supported by all deliverables outlined in this priority)				
No:	Actions	Measures	Targets	Qtr X
1.	Engage 12 month Urban Design Officer to provide advice on an increased proportion of development application and upskill developers and other Council staff	12 month Urban design officer engaged	September 2018	11
2	Reporting of high density and medium density Scorecards to UEC & Council	i) Present draft scorecards to UEC for input	i) December 2018	2
		ii) Report draft scorecards to Council	ii) February 2019	3
3	Monitor implementation of Quality Development Scorecards	Report to Council on implementation of new urban design officer and quality development scorecard(s)	June 2019	4
Accountable: Phillip Priest (A)		Budget: 1 EFT Urban Design Officer, approx. \$100k plus \$30K OPEX carry forward from 17/18	Resourcing: Input from UMUD, UMCS, Urban Planning Coordinator, Urban Designer 1 EFT	
Responsible: Kate Shearer				
Department: City Futures				
Branch: City Strategy and Design				
1st QUARTER REPORTING			STATUS	
1. An Urban Design Officer commenced in the Urban Design Unit on 3 September 2018.			Achieved	
2. i) An Urban Environment Committee Meeting is scheduled for October 2018; the draft scorecards will be presented for feedback. ii) The draft scorecards are on track to be reported to Council in February 2019.			On Target	
3. Monitoring of the outputs of the Urban Design Officer and quality development scorecard will be undertaken to inform the June 2019 Council Report.			On Target	

2nd QUARTER REPORTING	STATUS
1. An Urban Design Officer commenced on 3 September 2018 and has been working to provide advice on medium density development applications and upskill developers and other Council staff through development of the Medium Density Design Advice Sheets.	Achieved
2. i) The draft Scorecards were presented to the Urban Environment Committee in October, and discussed with experts, the development industry, academics and others throughout November 2018. (Achieved) ii) The Scorecard is on track to be reported to Council in February 2019.	On Target
3. A report to Council on implementation of new urban design officer and quality development scorecard will be presented to the June 2019 meeting.	On Target
3rd QUARTER REPORTING	STATUS
1. The Medium Density Urban Design officer has been continuing to provide advice on medium density development applications and finalise the Good Design Advice Sheets and the online Tree Selection Tool.	Achieved
2. Council adopted a Trial Design Excellence Scorecard at the February Council Meeting (DCF3/19), for a 12-month trial period.	Achieved
3. The Medium Density Urban Design officer has been continuing to provide advice on medium density development applications and finalise the Good Design Advice Sheets and the online Tree Selection Tool. At the February 2019 Council Meeting, Council resolved to receive a report on the implementation of the Trial Design Excellence Scorecard in February 2020 (DCF3/19).	On Target

CAP: 23 Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development				
Deliverable: P1c) Improved Planning Services - the engagement of two fixed term (time limited) urban planning officer roles to enable the branch to better respond to the increased number of planning permit applications and a 12 month planning enforcement officer role to respond to increase in planning compliance issues.				
No:	Actions	Measures	Targets	Qtr X
1	Fixed Term for 2 planning officer positions ends at the end of Yr 2. Review for ongoing need.	Review completed of service impact achieved through appointment of 2 urban planners.	Report completed	4
2	Two additional Fixed term planning enforcement positions ends at Yr 3.	i) Enforcement officers appointed	Appoint positions(s)	1
		ii) Review completed of service impact achieved through appointment of 2 planning enforcement officers.	Report completed	4
Accountable: Phillip Priest (A)		Budget: \$188k OPEX (this is for the continuation of the two Planning Officer roles in 2018/19). In addition, the 2018/19 budget bid includes request for 2 additional proactive Planning enforcement Officers (1 x B5 and 1 x B6 for 3 years) at total cost of \$577,000.00	Resourcing: 2 x Planning Officers; 1 x B5 Planning Enforcement; 1 x B6 Planning Enforcement	
Responsible: Stephen Meloury (A)				
Department: City Futures				
Branch: City Development				
1st QUARTER REPORTING			STATUS	
1. Positions appointed in 2017.			Achieved	
2. i) Positions appointed and one re-advertised. ii) Development of the revised proactive enforcement system is well progressed with reporting capability to inform the Council report in quarter 4.			On Target	
2nd QUARTER REPORTING			STATUS	
1. Positions continue and are appointed to support Unit functions.			Achieved	
2. Both positions now appointed with officers to commence end of January.			On Target	
3rd QUARTER REPORTING			STATUS	
1. Positions continue and are appointed to support Unit functions.			Achieved	
2. Officers have commenced and a proactive enforcement program is underway and on target.			On Target	

CAP: 24 Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development				
Deliverable: P1d) Moreland Industrial Land Strategy (MILS) Implementation - Council initiated and proponent led planning scheme amendment packages. In addition to Council led amendment, proponent led amendment requests in accordance with the MILS will also be considered over the 4 year term.				
No:	Actions	Measures	Targets	Qtr X
1	Progress Amendment C164 (Council led amendment to implement MILS) including: an Independent Planning Panel Hearing.	Present Council's position at an independent Planning Panel Hearing	July 2018	1
1A	Report to Council Panel recommendations.	Report to Council and subject to Councils decision, submit Amendment C164 for approval to Minister for Planning	November 2018	2
2	Proponent led amendments to implement MILS (ongoing in 2018/19).	Progress proponent led amendments to implement MILS	Briefings as required	As relevant
Accountable: Phillip Priest (A)		Budget: Carry forward \$90k OPEX from 2017/2018 financial year to pay for Planning Panel and adoption statutory fees	Resourcing: <ul style="list-style-type: none"> • 1 EFT B7: Strategic Planner • 1 EFT B6: Strategic Planner • Unit Manager Amendments 	
Responsible: Kate Shearer				
Department: City Futures				
Branch: City Strategy and Design				
1 st QUARTER REPORTING			STATUS	
1. Council's position on Amendment C164 was presented to an independent planning panel at a hearing that was held 4 June to 9 June 2018.			Achieved	
1A. Council received the report of the independent planning panel on 7 August 2018. A report is proposed to be considered by Council at the November 2018 Council Meeting.			On Target	
2. Council Officers continue to communicate with proponents regarding several proponent led amendments, which facilitate implementation of the MILS (Briefings with Councillors are arranged at key milestones).			On Target	

2nd QUARTER REPORTING	STATUS
1. Council's position on Amendment C164 was presented to an independent planning panel at a hearing that was held 4 June to 9 June 2018.	Achieved
1A. Council considered the Panel recommendations at their meeting 14 November 2018. The Amendment was split into 2 parts. Part 1 was adopted by Council at their meeting 14 November 2018. Council resolved to undertake further investigation regarding the use of the new Commercial 3 Zone for some of the land included in the Amendment (Part 2). A Report to Council will be prepared once this investigation is complete. Part 2 is ongoing pending further investigation.	Achieved
2. Council Officers continue to communicate with proponents regarding several proponent led amendments, which facilitate implementation of the MILS (Briefings with Councillors are arranged at key milestones).	On Target
3rd QUARTER REPORTING	STATUS
1. Council's position on Amendment C164 was presented to an independent planning panel at a hearing that was held in June 2018.	Achieved
2. Council considered the Panel recommendations at their meeting 14 November 2018. The Amendment was split into 2 parts. Part 1 was adopted by Council and submitted to the Minister for Planning on 1 March 2019. Part 2 is due to be reported to Council at the May meeting following further investigation of the use of the new Commercial 3 Zone.	Achieved
3. Council Officers continue to communicate with proponents regarding several proponent led amendments, which facilitate implementation of the MILS (Briefings with Councillors are arranged at key milestones).	On Target

CAP: 25		Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development		
Deliverable: P1e) Affordable Housing Policy Implementation: Addressing affordability for Moreland				
No:	Actions	Measures	Targets	Qtr X
1	Establishment of Moreland Affordable Housing Ltd (Housing Trust), subject to State approval.	Council report to confirm board nominees	End of Q2	2
2	Evaluation of Moreland Affordable Housing Strategy 2014-18 & proposal for future policy approach	Briefing to Councillors	March 2019	3
Accountable: Phillip Priest (A)		Budget: TBD + \$217K Opex - Admin trust	Resourcing:	
Responsible: Kate Shearer				
Department: City Futures				
Branch: City Strategy and Design				
1st QUARTER REPORTING			STATUS	
1. Board Chair has been appointed and recruitment for Directors has commenced.			On Target	
2. Councillors briefed on housing and affordable housing issues, to provide general direction for future policy and strategy approach.			On Target	
2nd QUARTER REPORTING			STATUS	
1. Council resolved to appoint the board nominees and the first board of Moreland Affordable Housing Ltd has been appointed.			Achieved	
2. Evaluation of Moreland Affordable Housing Strategy 2014-18 underway, to inform the March 2019 Councillor briefing on a future Housing Strategy			On Target	
3rd QUARTER REPORTING			STATUS	
1. Achieved Q2.			Achieved	
2. Councillors were briefed on 12 March on the Moreland Affordable Housing Strategy 2014-18 and proposals for a future approach on Housing.			Achieved	

CAP: 26		Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development		
Deliverable: P1f) Design Excellence Process Improvement - Establish an Architectural design review panel to assess development applications for quality and excellence in design, build capacity of councillors to assess quality development, and consider development of a policy to fast track planning permit applications demonstrating design excellence.				
No:	Actions	Measures	Targets	Qtr X
1	On hold: pending outcome of 12 month trial of the scorecard (ref: DED25/18) <i>Also see CAP 22</i>	TBD	TBD	TBD
Accountable: Phillip Priest (A)		Budget: See item P1b) above (CAP 22)	Resourcing: 30K 17/18 carry forward	
Responsible: Stephen Meloury (A)				
Department: City Futures				
Branch: City Development				
1st QUARTER REPORTING			STATUS	
1. This action will be discontinued for the FY19 reporting period, pending outcome of the trial.			Discontinued	

CAP: 27		Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development		
Deliverable: P1g) Council to partner in one pilot deliberative development project - to showcase a model for the community and encourage more deliberative development models in Moreland				
No:	Actions	Measures	Targets	Qtr X
1	No hold: Subject to Year 1 research paper findings and Council resolution, prepare budget business case for project to be undertaken in 2019/20.	To be determined	TBD	TBD
Accountable: Joseph Tabacco		Budget: Base (to prepare Council budget business case)		Resourcing: Minimal
Responsible: Marie Claire O'Hare (A)				
Department: Engagement and Partnerships				
Branch: Places				
1st QUARTER REPORTING			STATUS	
1. At the August 2018 Council meeting, Council determined to not pursue partnering in a pilot deliberative development project at this time.			Discontinued	

CAP: 28 Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development				
Deliverable: P1h) Excellence in ESD outcomes - Seek an extension to the ESD Local Planning Policy, Clause 22.08				
No:	Actions	Measures	Targets	Qtr X
1	Continue to advocate to Minister for Planning to extend ESD local Planning Policy and/or implement a State-wide policy.	Advocacy letter to Minister beginning of Quarter 1, and request meeting with Joint Councils and Minister for Planning to advocate for policy extension and to progress work on a state wide approach (in conjunction with the Joint Councils)	August 2018	1
Accountable: Philip Priest (A)		Budget: Unit base resources. Continued implementation of the ESD policy is subject to outcomes of Business Case for a permanent 1 EFT B7 ESD Engineer (\$107,252.00).	Resourcing: Manager coordinate advocacy Senior ESD Officer Joint Council Working Group, CASBE, MAV coordinating	
Responsible: Olivia Wright				
Department: City Futures				
Branch: City Change				
1st QUARTER REPORTING			STATUS	
Council Officers finalised over August 2018 a joint advocacy letter signed by the Mayors of ten metropolitan Councils, which advocated for a further extension to local ESD Policies and/or collaborative implementation of a state-wide approach. The letter was subsequently sent to the Planning Minister on 10 September 2018.			Achieved	

CAP: 29		Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development		
Deliverable: P1i) Residential Zones - Review the 2017 Reformed Residential Zones to understand their impacts on residential development outcomes, and scope any necessary changes to the Planning Scheme to improve built form outcomes within the Residential Zones. Incorporate findings of the Medium Density Housing Review into recommended actions.				
No:	Actions	Measures	Targets	Qtr X
1	Progress Amendment C171 to the Moreland Planning Scheme.	Brief Council on Minister's response to C171 once a response is received	Subject to Minister's response to the Amendment	As relevant
2	Undertake further strategic work required to support and justify any changes to the planning scheme as recommended by the Medium Density Housing Review	Briefing to Council on potential further work to implement the Medium Density Housing Review	End of Q1 / 2018	1
Accountable: Phillip Priest (A)		Budget: Amendment C171 met within the budget of the Strategic Planning Unit A multi-year budget bid has been made to assist implementation of the Medium Density Review \$25,000 for 2018/19 to undertake the supporting strategic work to justify the implementation and \$70,000 in 2019/20 to undertake a planning scheme amendment if required.	Resourcing:	
Responsible: Kate Shearer			<ul style="list-style-type: none"> • 1 EFT B7: Strategic Planner • 1 EFT B6: Urban Designer • Overseen by Unit Manager Strategy and Amendments 	
Department: City Futures				
Branch: City Strategy and Design				
1st QUARTER REPORTING			STATUS	
1. Amendment C171 was submitted to the Minister for Planning on 13 February 2018. No decision or correspondence has been received to date. Council Officers sent a further letter on 2 August 2018 requesting that a decision be made on the amendment (Councillors will be briefed once a response/decision is received).			On Target	
2. Council were briefed 10 September 2018 on the further strategic work required to support an amendment to increase tree canopy planting at the Medium Density Housing Review.			Achieved	
2nd QUARTER REPORTING			STATUS	
1. Amendment C171 was submitted to the Minister for Planning on 13 February 2018. No decision or correspondence has been received from the Minister regarding this Amendment. Council Officers sent further letters on 2 August 2018 and 3 January 2019, requesting that a decision be made on the amendment (Councillors will be briefed once a response/decision is received).			On Target	



<p>2. Council were briefed 10 September 2018. Officers are progressing the development of an online Tree Selection Tool to improve plant selection in medium density development, as well as preparing an Amendment to the planning scheme to improve tree canopy planting requirements. This work was reported to Council in October 2018 as part of the Medium Density Housing Review Council Report.</p>	<p>Achieved</p>
<p>3rd QUARTER REPORTING</p>	<p>STATUS</p>
<p>1. The Minister for Planning did not to agree with Council’s request to process a fast track Amendment to introduce mandatory maximum heights for the Brunswick and Coburg Activity Centres on an interim basis, or to rezone parts of Moreland’s neighbourhood centres (as advised via a letter dated 16 February 2019). In accordance with the Council resolution (DED95/17), a new amendment request will be submitted to the Minister for Planning. Councillors will be briefed on the Minister’s response to a standard amendment process for C171 once a response is received.</p>	<p>On Target</p>
<p>2. Achieved Q2.</p>	<p>Achieved</p>

CAP: 31		Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development		
Deliverable: P1k) Establish an ongoing monitoring and review program for the Local Planning Policy Framework- to ensure evidence based decision making, up to date reporting on planning outcomes, and planning framework that can respond proactively to emerging trends and issues.				
No:	Actions	Measures	Targets	Qtr X
1	Implement ongoing program	i) Distribution of phase 1 results (outcomes policy monitoring)	Presentation at a Councillor Briefing by September 2018	1
		ii) Development of phase 2 – (policy implementation monitoring measures)	June 2019	4
Accountable: Phillip Priest (A)		Budget: Base		Resourcing: <ul style="list-style-type: none"> Overseen by Unit Manager Strategy Band 7 Urban Planning Analyst
Responsible: Kate Shearer				
Department: City Futures				
Branch: City Strategy and Design				
1st QUARTER REPORTING				STATUS
1. i) Phase 1 results were presented to Councillors on the 10 September 2018, at a briefing on the Local Planning Policy Monitoring and Evaluation Framework.				Achieved
1. ii) Phase 2 is under development.				On Target
2nd QUARTER REPORTING				STATUS
i) Phase 1 results were presented to Councillors on the 10 September 2018, at a briefing on the Local Planning Policy Monitoring and Evaluation Framework.				Achieved
ii) Phase 2 monitoring measures is under development for completion in Q4.				On Target
3rd QUARTER REPORTING				STATUS
i) Phase 1 results were presented to Councillors on the 10 September 2018, at a briefing on the Local Planning Policy Monitoring and Evaluation Framework. (Achieved Q2)				Achieved
ii) Phase 2 monitoring measures are under development for completion in Q4.				On Target

CAP: 32 Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development				
Deliverable: P1I) Advertising Signs in Sports Grounds - Establish a planning framework to ensure that advertising in sports grounds can be undertaken appropriately, in a timely manner and with appropriate control over visual impacts.				
No:	Actions	Measures	Targets	Qtr X
1	Report to Council to adopt the amendment	Report to Council and subject to Council's decision, submit Amendment C169 for approval to Minister for Planning	April 2019	3
Accountable: Phillip Priest (A)		Budget: BASE	Resourcing:	<ul style="list-style-type: none"> Overseen by Unit Manager Amendments Band 6: Strategic Planner1 EFT B6: Strategic Planner
Responsible: Kate Shearer				
Department: City Futures				
Branch: City Strategy and Design				
1st QUARTER REPORTING			STATUS	
A summary of submissions to Amendment C169 was reported to Council at the 13 June 2018 meeting. Council resolved to refer the submissions to a Planning Panel. The Planning Panel Hearing was held on 5 September 2018. NOTE: Need to reset the target date to be subject to decision by Minister for Planning – As relevant.			On target	
2nd QUARTER REPORTING			STATUS	
In response to the Panel recommendations, Officers have made changes to the Amendment that are being tested internally prior to Council consideration.			On Target	
3rd QUARTER REPORTING			STATUS	
In response to the Panel recommendations, Officers have made changes to the Amendment. To ensure that the changes adequately address the Panel recommendations, an external peer review of the changes is currently underway. Council is due to consider the panel recommendations and changes to the Amendment in Quarter 4.			Behind Target	

CAP: 33 Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development				
Deliverable: P1m) Water Map: implement initiatives which support a water sensitive city and improve water quality and efficiency outcomes.				
No:	Actions	Measures	Targets	Qtr X
1	Progress design and/or delivery of stormwater harvesting systems	Commence construction of stormwater harvesting system at City Oval, Coburg	June 2019	4
2	Progress design and/or delivery of water sensitive urban design (WSUD) initiatives	Complete construction of WSUD project at Jones Park, Brunswick	June 2019	4
Accountable: Philip Priest (A)		Budget: Capex (\$300K for WSUD plus carry forward remaining budget from 2017/18 and \$350k for stormwater harvesting)	Resourcing: <ul style="list-style-type: none"> Overseen by Unit Manager ESD Band 7 Senior ESD Officer 	
Responsible: Olivia Wright				
Department: City Futures				
Branch: City Change				
1st QUARTER REPORTING			STATUS	
1. Following community consultation during 2017/18 on the concept design for a stormwater harvesting system at City Oval (Coburg), a specialist consultancy has commenced detailed design for the project.			On Target	
2. Following a tender in late 2017/18, a specialist construction company has been appointed and commenced construction of the water sensitive urban design (WSUD) project in Jones Park (Brunswick).			On Target	
2nd QUARTER REPORTING			STATUS	
1. Tender for construction of a stormwater harvesting system at City Oval (Coburg) undertaken in 2nd Quarter, however tender responses returned substantially over budget. Work is underway with Procurement to identify ways to get project back on budget. Currently 'on target' but at risk of falling 'behind target' if solution can not be confirmed.			On Target	
2. Construction of the water sensitive urban design (WSUD) project in Jones Park (Brunswick) well underway at end 2nd Quarter, and on track to be completed in 3rd Quarter.			On Target	

3rd QUARTER REPORTING	STATUS
1. Following a process of value engineering and looking for cost savings (including asking tenderers for their best offer), the tender responses are well over the budget and will trigger a planning permit. A report is being prepared to present to Council in the 4th quarter to reset this CAP deliverable and advise on the best way forward to complete this important project.	Behind Target
2. Construction of the Jones Park water sensitive urban design (WSUD) project in Brunswick is complete with a Civic Event and community plantings scheduled for May 2019.	Achieved

CAP: 34 Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development				
Deliverable: P1n) Protect Moreland's Heritage - via implementation of the Heritage Action Plan.				
No:	Actions	Measures	Targets	Qtr X
1A	Report to Council to consider submissions received to the Amendment.	Report to Council to endorse Officer response to submissions.	Subject to timing of decision by Minister of Planning and timing of Planning Panel process	N/a
1B	Planning Panel to consider submissions (to implement Heritage Gaps Study).	Present Council's position at an independent Planning Panel.	Subject to timing of decision by Minister of Planning and timing of Planning Panel process	N/a
1C	Report to Council to consider the Panel's report.	Report to Council and subject to Council's decision, submit Amendment C174 for approval to Minister for Planning	Subject to timing of decision by Minister of Planning and timing of Planning Panel process	N/a
2	Stage 1 heritage assessment of places nominated as part of the public process in November 2016.	Final stage 1 heritage assessment with clear guidance about the number of properties to be assessed as part of a stage 2 full heritage study.	Heritage Consultants on existing Panel to be briefed and assessment of places progressed.	4
Accountable: Phillip Priest (A)		Budget: Amendment administration and planning panel costs to be absorbed as part of base budget. OPEX bid for \$30k to undertake preliminary assessment of nominated places.	Resourcing:	<ul style="list-style-type: none"> Overseen by Unit Manager Amendments Band 6 Strategic Planner Band 5 Strategic Planner
Responsible: Kate Shearer				
Department: City Futures				
Branch: City Strategy and Design				

1 st QUARTER REPORTING	STATUS
<p>1A) Council at its meeting on 6 December 2017 resolved to endorse the Draft Heritage Gap Study and seek Authorisation to prepare/exhibit the amendment (for interim and permanent controls).</p> <p>Amendment C174 (permanent heritage controls): Further information (requested by DELWP Officers) was provided by Council Officers on 17 August 2018. Another further information request was received, which was responded to on 12 September 2018.</p> <p>Amendment C173 (interim heritage controls): Amendment was submitted to the Minister for Planning for approval on 13 February 2018, no decision has been made.</p> <p>Progress of both projects (permanent and interim heritage controls) have been delayed through further information requests from DELWP or no decision made by the Minister for Planning. Council Officers continue to liaise with DELWP Officers regarding the status of both amendments.</p>	On target
<p>1B) See response above – pending Ministerial authorisation</p>	On Target
<p>1C) See response above – pending Ministerial authorisation</p>	On Target
<p>2) A brief has been prepared for Heritage Consultants to complete the stage 1 assessment of places nominated as part of the public process in November 2016. This work will provide clear guidance about the number of properties to be assessed as part of a stage 2 full heritage study.</p>	On Target
2 nd QUARTER REPORTING	STATUS
<p>1A) Amendment C174 that seeks to introduce the Heritage Overlay to various properties and introduce an incorporated plan to exempt minor matters from requiring planning permission, was on public exhibition until 25 January 2019. Submissions will be reported to a future Council meeting.</p>	On Target
<p>1B) The Planning Panel to consider submissions to this Amendment has been set for the week of 6 May 2019.</p>	On Target
<p>1C) Subject to the receipt of the Panel's report, a report outlining the Officer response to the Panel recommendations and a decision on the Amendment is due to be considered at the August 2019 Council meeting.</p>	On Target
<p>2) A consultant has been briefed and is due to commence the assessment of heritage places in February 2019.</p>	On Target
3 rd QUARTER REPORTING	STATUS
<p>1A) Council considered submissions to Amendment C174 at their meeting 13 March 2019. At this meeting, Council resolved to refer the Amendment and submissions to an independent planning panel.</p>	Achieved
<p>1B) The Planning Panel to consider submissions to this Amendment has been requested for the week of 6 May 2019.</p>	On Target
<p>1C) Subject to the receipt of the Panel's report, a Council Report outlining the Officer response to the Panel recommendations and a decision on the Amendment will be presented. Timing for release of the Panel Report is determined by the Panel, not Council.</p>	On Target
<p>2) A consultant has been engaged and a preliminary Stage 1 heritage assessment of the places nominated as part of the public process in November 2016 is underway.</p>	On Target

CAP: 35 Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development				
Deliverable: P1o) Medium Density Housing Review - The project will review the quality of townhouse and unit development within Moreland and make recommendations on how it can be improved.				
No:	Actions	Measures	Targets	Qtr X
1	Finalise Medium Density Housing Review (Note: this item links to deliverable P1 I – Residential Zones)	Medium Density Housing Review outcomes reported to Council	October 2018	2
2	Progress further work required to implement the recommendations of the Medium Density Housing Review	Briefing to Council in relation to progress of further work and implementation	Q2	2
Accountable: Phillip Priest (A)		Budget: A multi-year budget bid ("Improve development / tree canopy via Planning Scheme") has been made for \$25,000 in year one (to undertake the supporting strategic work) and \$70,000 in year two to undertake the planning scheme amendment if required.	Resourcing: <ul style="list-style-type: none"> • Overseen Unit Manager Strategy and Unit Manager Urban Design • Band 7 Senior Strategic Planner • Band 6 Urban Designer. 	
Responsible: Kate Shearer				
Department: City Futures				
Branch: City Strategy and Design				
1st QUARTER REPORTING			STATUS	
1. The Medium Density Housing Review to be presented to Council for adoption at the 10 October 2018 Council Meeting.			On target	
2. Councillors were briefed at the 10 September 2018 Council Briefing on the detail and progress of the further work to implement the Medium Density Housing Review.			Achieved	
2nd QUARTER REPORTING			STATUS	
1. The Medium Density Housing Review was presented to Council for adoption at the 10 October 2018 Council Meeting.			Achieved	
2. Councillors were briefed at the 10 September 2018. Officers are progressing the development of an online Tree Selection Tool and are undertaking the background work to inform an Amendment to the planning scheme to improve tree canopy planting. This work was reported to Council on 10 October 2018 as part of the Medium Density Housing Review Council Report.			Achieved	

CAP: 36		Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development		
Deliverable: P1p) Corporate Carbon Reduction Plan - implement initiatives to support energy efficiency and renewables for Council's operations.				
No:	Actions	Measures	Targets	Qtr X
1	Accelerate the transition of Council's light vehicle fleet to meet the requirements of the Light Vehicle Policy	Changeover up to an additional 10 light vehicles to electric vehicles.	June 2019	4
2	Rainwater harvesting, storage and reuse system at the Council Depot to offset potable water use.	Installation of rainwater harvesting and storage infrastructure at Depot.	Rainwater harvesting and tanks installation underway. By June 2019.	4
Accountable: Philip Priest (A)		Budget: Capex \$500K + carry forward amount from 2017/2018 financial year (TBD)	Resourcing: • Overseen Unit Manager ESD • Band 7 Senior ESD Officer	
Responsible: Olivia Wright				
Department: City Futures				
Branch: City Change				
1st QUARTER REPORTING			STATUS	
Project negotiations have continued with external partners.			Behind Target	
2nd QUARTER REPORTING			STATUS	
The project has been discontinued. A portion of budgeted funds are being redirected to accelerate purchase of up to 10 new Battery Electric Vehicles (BEVs) for Council's passenger fleet.			On Target	
3rd QUARTER REPORTING			STATUS	
1. Four new EVs have been delivered to Council. A further six EVs are on order.			On Target	
2. The feasibility of a revised functional design for a stormwater harvesting and storage system at the Depot is being verified by civil and structural engineers. Pending feasibility, procurement will commence as soon as possible in Quarter 4.			On Target	

CAP: 37 Key Priority: P1. Enhance liveability, affordability and sustainability by guiding growth, and excellence in urban design and development				
Deliverable: P1q) Urban Heat Island Action Plan				
No:	Actions	Measures	Targets	Qtr X
1	Coordinate implementation of the plan / projects to mitigate urban heat island effect (including WSUD, stormwater harvesting and tree planting initiatives)	Status report to Council on outcomes and achievements in ESD annual report	June 2019	4
Accountable: Philip Priest (A)		Budget: Base and CAPEX funds Also refer P1m) and P4d)	Resourcing: <ul style="list-style-type: none"> Overseen Unit Manager ESD Band 7 Senior ESD OfficerB7 ESD officer project manage 	
Responsible: Olivia Wright				
Department: City Futures				
Branch: City Change				
1st QUARTER REPORTING			STATUS	
Highlights from implementation of the Urban Heat Island Effect Action Plan include: <ul style="list-style-type: none"> The Cooling Community Project was announced as a finalist in the 2018 Premiers Sustainability Awards – Social Justice category. Council's new Urban Forestry Officer provided a briefing on implementation of the Urban Forest Strategy to the Sustainable Moreland Advisory Group. Community feedback on the draft Cooling the Upfield Corridor Action Plan was analysed to inform the final action plan. Detailed design started for a stormwater harvesting system at City Oval (Coburg) and construction began on a water sensitive urban design project in Jones Park (Brunswick). 			On Target	
2nd QUARTER REPORTING			STATUS	
Highlights of cross-Council projects which aim to improve built environment outcomes and reduce or mitigate the UHIE include: <ul style="list-style-type: none"> The Strategic Planning-led 'Design Excellence Scorecard' project, including consultation with various ESD consultants and developers. ESD aspects promoted through the Scorecard include high-quality green roofs. The Scorecard is expected to be launched in Q3. The Urban Design-led 'Good Design Advice Sheets' (available at https://www.moreland.vic.gov.au/about-us/have-your-say/consultations/moreland-good-design-medium-density-review/) were finalised and uploaded onto the Moreland City Council website. The Sheets advocate for various ESD aspects, including greater tree canopy in private open space areas, improved landscaping and greater site permeability. 			On Target	



<ul style="list-style-type: none"> • The Cooling the Upfield Corridor Action Plan was endorsed by Council in October 2018. It contains specific actions which will help mitigate the UHIE in this corridor, such as altering streetscapes to increased tree canopy or water sensitive urban design when opportunities arise during new development applications or road closure opportunities. • Progress on the City Oval stormwater harvesting project and Jones Park Water Sensitive Urban Design (WSUD) project (ref CAP 33). 	
<p>3rd QUARTER REPORTING</p>	<p>STATUS</p>
<p>Highlights of cross-Council projects which aim to improve built environment outcomes and reduce or mitigate the UHIE include:</p> <ul style="list-style-type: none"> • The ‘Design Excellence Scorecard’, including ESD aspects such as high-quality green roofs, was adopted by Council for a one-year trial period. • Moreland supported RMIT to deliver three ‘Citizen Science’ events in early February monitoring urban heat effects in central Brunswick and Coburg. It was part of an Australian-wide Citizen Science program – over 20 Councils in most states hosted events, with focus on public education around the UHIE and ways to mitigate it. • The WSUD project at Jones Park was completed during Quarter 3 including aquatic plantings. Terrestrial planting will be undertaken during Autumn (Quarter 4) including through community plantings with residents and/or school children (ref CAP 33). 	<p>On Target</p>

CAP: 38		Key Priority: P2. Facilitate a demonstrable shift to more sustainable modes of transport that also targets a long term reduction in car use.		
Deliverable: P2a) Review of the Moreland Integrated Transport Strategy (MITS), with specific focus on achievement of this outcome to drive later year's action to enable mode shift and reduction in traffic congestion				
No:	Actions	Measures	Targets	Qtr X
1	Council endorsed final MITS document	Council endorsement	March 2019	3
2	Full advocacy campaign developed and revised CAPEX program	Advocacy campaign and revised 10 year CAPEX program developed	June 2019	4
Accountable: Phillip Priest (A)		Budget: \$100k		Resourcing:
Responsible: Olivia Wright				
Department: City Futures				
Branch: City Change				
1st QUARTER REPORTING				STATUS
1. Draft MITS adopted for public consultation in July 2018. Council resolved to receive final MITS document in February 2019.				On Target
2. Advocacy program and revised CAPEX program being prepared in parallel				On Target
2nd QUARTER REPORTING				STATUS
1. Consultation report completed and Councillors briefed. Currently developing final report for adoption in March 2019.				On Target
2. Advocacy program and revised CAPEX program being prepared for adoption in June 2019.				On Target
3rd QUARTER REPORTING				STATUS
1. MITS was endorsed at Council's March 2019 meeting.				Achieved
2. Advocacy program is being finalised for consultation prior to presentation to Council in 4th Quarter.				On Target

CAP: 39 Key Priority: P2. Facilitate a demonstrable shift to more sustainable modes of transport that also targets a long term reduction in car use.				
Deliverable: P2b) Finalise Brunswick and Coburg Activity Centre car parking strategies - to improve activity centres and update potentially car parking rates and also investigate opportunity for developers to contribute to infrastructure via a cash in lieu scheme				
No:	Actions	Measures	Targets	Qtr X
1	Finalise the parking strategy (a single parking strategy is being prepared concurrent to the MITS)	Council adoption of strategy	March 2019	3
2	Prepare an amendment package to implement the updated strategy	Preparation of planning scheme amendment documentation commenced, Council Briefing on Amendment documentation	June 2019	4
Accountable: Phillip Priest (A)		Budget: Carry forward from 2017/2018 financial year to finalise Parking strategy and utilise budget to support any planning scheme amendment process.	Resourcing: <ul style="list-style-type: none"> Overseen Unit Manager Strategy / Amendments Band B7 Senior Strategic Planner 	
Responsible: Kate Shearer				
Department: City Futures				
Branch: City Strategy and Design				
1st QUARTER REPORTING			STATUS	
1. Council conducted further consultation on the MITS and the Parking Strategy to ensure that the community has more opportunity to provide input prior to Council adopting them.			On Target	
2. An amendment package will be prepared to implement the Parking Strategy once the MITS and the Parking Strategy have been adopted by Council.			On Target	
2nd QUARTER REPORTING			STATUS	
1. Consultation report completed and Councillors briefed. Currently developing final report for adoption in March 2019.			On Target	
2. An Amendment package will be prepared for consideration at the March 2019 Council Meeting when the final MITS is presented to Council.			On Target	
3rd QUARTER REPORTING			STATUS	
1) The Moreland Integrated Transport Strategy and Parking Implementation Plan was endorsed by Council at its meeting on 13 March 2019, which included Council also authorising Officers to prepare an Amendment to the planning scheme to implement the Strategy and Plan.			Achieved	
2) An Amendment package is currently being prepared to implement the endorsed Moreland Integrated Transport Strategy and Parking Implementation Plan. Exhibition of the Amendment is due to commence in Quarter 4.			On Target	

CAP: 40		Key Priority: P2. Facilitate a demonstrable shift to more sustainable modes of transport that also targets a long term reduction in car use.		
Deliverable: P2c) Extend the Upfield Bike Path to connect with the Western Ring Rd Path - continue advocacy with the offer of half of funding from State Govt.				
No:	Actions	Measures	Targets	Qtr X
1	In partnership with VicRoads deliver the 'missing link' on the Upfield Shared Path providing a connection to the Western Ring Road	The construction of the missing link will be completed in 2019/20, as per State Government advice.	June 2019	4
Accountable: Phillip Priest (A)		Budget:	Resourcing: Transport team	
Responsible: Olivia Wright				
Department: City Futures				
Branch: City Change				
1st QUARTER REPORTING			STATUS	
Full funding announced by the State Government in May. VicRoads have indicated planning to occur in 2018/19 with construction to occur in 2019/20			On Target	
2nd QUARTER REPORTING			STATUS	
Full funding announced by the State Government in May. VicRoads have indicated planning to occur in 2018/19 with construction to occur in 2019/20.			On Target	
3rd QUARTER REPORTING			STATUS	
VicRoads (with Council support) are developing the plans and seeking relevant approvals to undertake the works in 2019/20.			On Target	

CAP: 41 Key Priority: P2. Facilitate a demonstrable shift to more sustainable modes of transport that also targets a long term reduction in car use.				
Deliverable: P2d) Continue to advocate for level crossing removal in Moreland - Work with the Level Crossing Removal Authority (LXRA) to maximise community benefit from crossing removals in Moreland.				
No:	Actions	Measures	Targets	Qtr X
1	Ongoing meetings and feedback to LXRA.	Meetings attended	Ongoing (subject to LXRA timelines)	N/A
2	Advocacy strategy to maximise community benefit and seek additional crossings to be removed on Upfield Line	Council's endorsed position made known in various avenues to LXRA, Minister for transport and broader community.	Ongoing	N/A
3	Participation in any associated community engagement.	Community engagement events attended.	Ongoing (subject to LXRA timelines)	N/A
Accountable: Joseph Tabacco		Budget: Base (supported by LXRA temporary resource)		Resourcing: 0.6 FTE (Senior officer)
Responsible: Marie Claire O'Hare (A)				
Department: Engagement and Partnerships				
Branch: Places				
1st QUARTER REPORTING			STATUS	
1. LXRA meetings attended and feedback provided to LXRA.			On Target	
2. Council's endorsed its advocacy position to seek additional level crossing removals and community benefit. Council advocated to the LXRA and Minister for Transport. Council circulated its advocacy position online and at the LXRA community engagement events.			On Target	
3. Council Officers attended LXRA community engagement events in July 2018.			On Target	
2nd QUARTER REPORTING			STATUS	
1. LXRA meetings attended and feedback provided to LXRA.			On Target	
2. Council continues to formally endorse and communicate its formal position and purpose which seeks to optimise community benefit as the engineering design solutions are progressed by LXRA.			On Target	
3. No Community engagement held during this quarter. Council continue to respond to formal questions and information requests in an efficient and timely fashion.			On Target	
3rd QUARTER REPORTING			STATUS	
1. Level Crossing Removal Project (LXRP) meetings attended and feedback provided to LXRP.			On Target	
2. No further media statement or public announcements have been made by LXRP in relation to the Upfield line proposed works.			On Target	
3. No engagement activities were undertaken by LXRP during this period.			On Target	

CAP: 77		Key Priority: P2. Facilitate a demonstrable shift to more sustainable modes of transport that also targets a long term reduction in car use.		
P2e) Review of the Moreland Pedestrian Strategy- to ensure alignment with revised Moreland Integrated Transport Strategy (MITS)				
No:	Actions	Measures	Targets	Qtr X
1	Implement adjusted program, as informed by MITS	Develop revised 10 year capital program	June 2019	4
Accountable: Phillip Priest (A)		Budget: \$260k CAPEX		Resourcing: Transport team
Responsible: Olivia Wright				
Department: City Futures				
Branch: City Change				
1st QUARTER REPORTING			STATUS	
Draft MITS adopted for public consultation in July 2018. Council resolved to receive final MITS document in February 2019. A revised 10 year Pedestrian capital program will be developed by June 2019			On Target	
2nd QUARTER REPORTING			STATUS	
Consultation report completed and Councillors briefed. Currently developing final report for adoption in March 2019. A revised 10 year pedestrian CAPEX program is being prepared for adoption in June 2019 guided by final MITS document.			On Target	
3rd QUARTER REPORTING			STATUS	
10-year pedestrian capital program being finalised for consultation to internal and external stakeholders prior to presentation to Council in 4th Quarter.			On Target	

CAP: 78		Key Priority: P2. Facilitate a demonstrable shift to more sustainable modes of transport that also targets a long term reduction in car use.		
P2f) Review and fund the Moreland Bike Strategy - ensuring alignment with revised Moreland Integrated Transport Strategy (MITS)				
No:	Actions	Measures	Targets	Qtr X
1	Implement adjusted program, as informed by MITS	Develop revised 10 year capital program	June 2019	4
Accountable: Phillip Priest (A)		Budget: \$426K - OPEX 29 5 year resource plan \$915K		Resourcing: Transport team
Responsible: Olivia Wright				
Department: City Futures				
Branch: City Change				
1st QUARTER REPORTING			STATUS	
Draft MITS adopted for public consultation in July 2018. Council resolved to receive final MITS document in February 2019. A revised 10 year Bike capital program will be developed by June 2019			On Target	
2nd QUARTER REPORTING			STATUS	
Consultation report completed and Councillors briefed. Currently developing final report for adoption in March 2019. A revised 10 years CAPEX program is being prepared for adoption in June 2019 guided by the adopted MITS.			On Target	
3rd QUARTER REPORTING			STATUS	
10-year cycling priority capital program being finalised for consultation to internal and external stakeholders prior to presentation to Council in 4th Quarter.			On Target	

CAP: 43		Key Priority: P3. Support the local economy and trading environments to enhance economic activity and promote local jobs		
Deliverable: P3a) Economic Development Strategy 2016-21 - Facilitate the growth and diversity of local jobs				
No:	Actions	Measures	Targets	Qtr X
1	Implementation of Economic Development Strategy	<p>The following actions have been advanced or implemented:</p> <ul style="list-style-type: none"> • Website Upgrade & Marketing • SSRP – Retail programs • Workforce Development initiatives & programs • Events & Training program • Regional projects 	Implementation of the 12 month annual program on target	4
2	<p>Investment Facilitation key projects:</p> <ul style="list-style-type: none"> • Update <i>Commercial Priority</i> Planning Process brochure • Engage with health service providers as a key sector for investment • Engage with commercial real estate agents to build <i>Invest Moreland</i> network • Collaborate with NORTH Link on Melbourne’s North Investment Attraction Strategy 	<ul style="list-style-type: none"> • Attend Pre-Planning meetings • Planning applications lodged • <i>Commercial Priority</i> brochure complete for printing • Expand and update <i>Invest Moreland</i> network • NORTH Link strategies to incorporate Economic Development input 	<ul style="list-style-type: none"> • 10 pre-planning business application meetings • Print <i>Commercial Priority</i> brochure for distribution by 31 July 2019 • 5 meetings with health service providers • 5 meetings with commercial real estate agents • Moreland integrated into Melbourne’s North Investment Attraction Strategy 	4
Accountable: Joseph Tabacco		Budget: Base & Capex \$50K for Christmas lights and celebrations programme		Resourcing: Base
Responsible: Maria – Luisa Nardella				
Department: Engagement and Partnerships				
Branch: Economic Development				

1 st QUARTER REPORTING	STATUS
<p>1. Implementation of Economic Development Strategy</p> <ul style="list-style-type: none"> • New <i>Business Moreland</i> website went live on 18 September 2018 • Development and marketing underway for Moreland <i>converger</i> program, which launches October 18 • Young Entrepreneurs of the North (YEN) program Graduation completed in August 2018 • Supported development and launch of <i>Food Melbourne's North</i> on 30 August 2018 • CEO Business Round Table held 31 July 2018 • Growing Bonwick partnership project received State Government funding (launched in September 2018) • Holmes - Nicholson - Moreland Shopping Strip Renewal Shop Front Improvement program delivered • Brunswick Special Rate & Charge Scheme Renewal process finalisation • Brunswick Vacant Shop Research project with RMIT Masters students in progress • Brunswick Design District Memorandum of Understanding was signed 14 September • Progress of 420 Victoria St (Brunswick Business Incubator) transformation model supported by Council August 2018 	<p>On Target</p>
<p>2. Investment Facilitation – ongoing program of activities</p> <ul style="list-style-type: none"> • New <i>Commercial Priority Process</i> collateral disseminated through Economic Development initiatives and networks • Development of new <i>Invest Moreland</i> collateral for distribution, consistent with new <i>Business Moreland</i> branding • Comments provided to NORTH Link on draft Melbourne's North Investment Attraction Strategy • Planning underway for <i>Investment Matters</i> event for commercial and industrial real estate agents to inform and share information • 7 pre-planning investor application meetings • 5 key planning applications lodged • Opening of new Royal Nut Company premises (corner of Phoenix and Fallon Streets) – Investment Facilitation Officer supported Royal Nut company through the site selection process and facilitation of development approval process. 	<p>On Target</p>
2nd QUARTER REPORTING	STATUS
<p>1. Implementation of Economic Development Strategy:</p> <ul style="list-style-type: none"> • LaunchVic funded converger program launched – October 2018 • First converger masterclass delivered in November 2018 • Final CEO Business Round Table held November 2018 • Bonwick Street, laneway project successfully delivered. • Brunswick Special Rate & Charge Scheme in place • Brunswick Vacant Shop Research project with RMIT Masters students delivered • Brunswick Design District Memorandum of Understanding in place – working group established • New 12-month testing period MOU in place with MEDC Board (BBI) for 1 November 2018 – 1 Nov 2019 • Planning for 420 Victoria St EOI in action 	<p>Achieved</p>

<ul style="list-style-type: none"> • Final 2018 Moreland Business Network event held on 13 December 2018 • Preliminary planning undertaken for the Better Approvals Process project • Continued support for NORTHLink regional projects • Further development of Melbourne's North Joblink 	
<p>2. Investment Facilitation – ongoing program of activities:</p> <ul style="list-style-type: none"> • Investment Matters breakfast for commercial and industrial real estate agents held on 10 October 2018 – 30 participants and new network created • New Invest Moreland collateral distributed at breakfast event and available to view on website • 8 pre-planning investor application meetings • 5 key investor meetings held • 2 key planning applications lodged • Opening of Lobbs café with 20 jobs and Investment Facilitation Officer supported facilitation of development approval process 	On Target
<p>3rd QUARTER REPORTING</p>	<p>STATUS</p>
<p>1. Implementation of Economic Development Strategy:</p> <ul style="list-style-type: none"> • LaunchVic \$100K funded Converger Program has delivered in January - March a workshop, masterclass and a meetup attracting 100 people. Since October launch, there have been 200 attendees • Completed 8 Shopfront Improvement Program for Holmes/Nicholson Moreland Shopping Strip- included large external shop wall mural • Brunswick Special Rate & Charge Scheme in place • Shopping Strip Short Video Promotional Program for 5 neighbourhood centres commenced • Planning and design development of footpath art program for West Street Hadfield shopping strip • Brunswick Design District working group meetings continue to establish long term engagement strategy • Brunswick Design District pre-engagement activity held at Sydney Road Street Party securing feedback from over 100 community members • 12-month testing period MOU with MEDC Board (BBI) to provide improved onsite services monitored and supported • Planning for 420 Victoria St EOI continues with Council endorsement of EOI objectives and criteria • Women's Coffee Conversations included 30 attendees at March event • Continued support for NORTHLink regional projects including proposed briefing for Moreland food business (in planning) as part of Food Melbourne's North group • Further refinement of Melbourne's North Joblink and focus on joint Council marketing strategy • MEG briefing in response to Notice of Motion and proposal for Christmas decorations in December 2019 	On Target



<p>2. Investment Facilitation – ongoing program of activities:</p> <ul style="list-style-type: none">• Co-ordinate Better Approvals Project – working group appointed, and Project commenced 26 March 2019• Buy local supplier strategy investigated with future Ryman Healthcare aged care facility, on-site development works commenced• 3 pre-planning investor application meetings• 2 key investor meetings held• 2 key planning applications lodged• Opening of Nudo event space (5 jobs), Council’s Investment Facilitation Officer supported facilitation of development approval process	<p>On Target</p>
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CAP: 44 Key Priority: P3. Support the local economy and trading environments to enhance economic activity and promote local jobs				
Deliverable: P3b) The Coburg Initiative (TCI): major urban regeneration project for the Coburg Activity Centre; with Progress delivery of: TCI Development Cluster 1 – Coburg Square				
No:	Actions	Measures	Targets	Qtr X
1	Progress to delivery to achieve redevelopment of the Coles/Council car park site in the heart of Coburg. <i>(Subject to Council decision in 2018 to progress and finance project)</i>	i) Project viability progressed with partner	June 2019	4
		ii) Progress reports to Council provided at key milestones.	Ongoing as milestones achieved.	As relevant
Accountable: Joseph Tabacco		Budget: \$100K Business Case (TBD)		Resourcing: 0.8 FTE (senior officer) 0.5 FTE (project support)
Responsible: Marie Claire O'Hare (A)				
Department: Engagement and Partnerships				
Branch: Places				
1st QUARTER REPORTING				STATUS
1i. Council continues to explore development options to develop the carpark site. 1ii. Report (Confidential) provided to Council July 2018.				On Target
2nd QUARTER REPORTING				STATUS
1i. Council continues to explore development options to develop the carpark site. 1ii. No Council reports required in this quarter.				On Target
3rd QUARTER REPORTING				STATUS
1i. Council continues to explore development options to develop the carpark site. 1ii. No Council reports required in this quarter.				On Target

CAP: 45		Key Priority: P3. Support the local economy and trading environments to enhance economic activity and promote local jobs		
Deliverable: P3c) The Coburg Initiative (TCI): major urban regeneration project for the Coburg Activity Centre; with Progress delivery of: TCI Development Cluster 2 – Hospital				
No:	Actions	Measures	Targets	Qtr X
1	Subject to outcomes of RFQ/EOI process in 2017/18, progress tender process to attract a major hospital/health facility into the Coburg Activity Centre.	Progress reports to Council provided at key milestones.	Ongoing as milestones achieved.	As relevant
Accountable: Joseph Tabacco		Budget: \$200K Business Case (TBD)		Resourcing: 0.8 FTE (senior officer) 0.5 FTE (project support)
Responsible: Marie Claire O'Hare (A)				
Department: Engagement and Partnerships				
Branch: Places				
1st QUARTER REPORTING				STATUS
Request For Quote process completed in June 2018. A Demand/Supply analysis was undertaken in August 2018 and a Report (confidential) was considered by Council in October 2018.				On Target
2nd QUARTER REPORTING				STATUS
The program and future actions for this project are presently under review as further investigation and advice is sought to consider broader potential uses for the site in the context of the future delivery of State led transport infrastructure projects such as Level Crossing Removals.				Discontinued

CAP: 46 Key Priority: P3. Support the local economy and trading environments to enhance economic activity and promote local jobs				
Deliverable: P3d) Parklet Program: Implement the short-term and long-term parklet program				
No:	Actions	Measures	Targets	Qtr X
1	Continue to implement the Parklet program (including any short or long term installations).	Implement the short term and long term Parklet Program streams via assessment of applications	Ongoing delivery based on applications received	4
Accountable: Phillip Priest (A)		Budget: Base resources and any income generated will be used to fund maintenance / purchase new parklet infrastructure.	Resourcing:	<ul style="list-style-type: none"> Overseen Unit Manager Urban Design Band 6, 0.1 FTE Urban Designer
Responsible: Kate Shearer				
Department: City Futures				
Branch: City Strategy and Design				
1st QUARTER REPORTING			STATUS	
An engagement plan is under development to promote the Parklet Program to retailers/broader Moreland community ahead of the forthcoming Parklet location change date on 1 January 2019. Council Officers continue to promote the program e.g. recent presentation to City of Melbourne Officers in late September 2018.			On Target	
2nd QUARTER REPORTING			STATUS	
<ul style="list-style-type: none"> Application for a long-term Parklet installation has progressed with installation planned for January 2019. Unfortunately, a short-term Parklet application that was under process for installation in January 2019 was withdrawn by the applicant in late December. Council Officers are now following up on another application that was received. Parklet furniture installation on Florence Street was considered by Council at their 12 December 2018 meeting. Council resolved that some parklet furniture assets will be removed from the Florence Street, Brunswick parklet, and relocated elsewhere in Moreland, in alignment with the objectives of the Parklet Program, for the broader community to enjoy. 			On Target	
3rd QUARTER REPORTING			STATUS	
<ul style="list-style-type: none"> Council's first long-term Parklet was installed in March 2019, hosted by Grandview Hotel Brunswick West. In line with Councils resolution from the 12 December 2018 meeting, some parklet furniture assets will be removed from the Florence Street, Brunswick parklet and moved to a new location. Two applications to host a new Parklet are currently being reviewed by Officers. 			On Target	

CAP: 47 Key Priority: P4. Increase tree canopy cover, enhance existing open space and create at least two new parks in areas with the lowest access to open space				
Deliverable: P4a) More Open spaces and parks in Moreland - establish a framework or open space fund allocation and then undertake land purchase and conversion to Open Space.				
No:	Actions	Measures	Targets	Qtr X
1	Implement the Park Close to Home Strategy.	Progression on securing two new sites.	June 2019	4
Accountable: Liz Rowlands		Budget: Reserve exists - funded from the Open Space Project and Framework.		Resourcing: Resourcing needs to be funded from the Open Space Reserve
Responsible: Fay O'Reilly				
Department: Finance				
Branch: Property				
1st QUARTER REPORTING			STATUS	
New officer appointed in late September to focus solely on these land purchases. Officer now progressing on current identified areas and consulting with key units throughout the organisation, in particular Open Space and Strategic Planning.			On Target	
2nd QUARTER REPORTING			STATUS	
Several land transactions are currently underway towards the delivery of 2 parks. This will diminish two GAP areas.			On Target	
3rd QUARTER REPORTING			STATUS	
To support the Park Close to Home, Council has acquired two sites towards the conversion of two new parks (open Space) in Moreland and both parks will be in Brunswick.			Achieved	

CAP: 48		Key Priority: P4. Increase tree canopy cover, enhance existing open space and create at least two new parks in areas with the lowest access to open space		
Deliverable: P4b) Florence Street Pop up park - creation of additional open space in Brunswick				
No	Actions	Measures	Targets	Qtr X
1	Monitor and evaluate the success of the pop up park, including the level of community support for a permanent park in this precinct.	Review community feedback and brief Council on outcomes and potential next steps	December 2018	2
Accountable: Phillip Priest (A)		Budget: \$100k (park installation and resources)	Resourcing:	
Responsible: Kate Shearer				
Department: City Futures				
Branch: City Strategy and Design				
1st QUARTER REPORTING			STATUS	
A survey has been finalised to allow the community to express their feedback regarding a permanent park on Florence Street, based on the temporary pop-up park that has been installed since February 2018. The community engagement commenced in late September and will be complete by 18 October 2018.			On Target	
2nd QUARTER REPORTING			STATUS	
Council considered community feedback on the parklet installation and potential permanent park at Florence Street at the meeting on 12 December 2018. Council resolved on 12 December to retain a modified parklet in Florence Street, smaller than the current parklet to allow for part of the parklet furniture to be moved elsewhere in Moreland.			Achieved	



CAP: 49					Key Priority: P4. Increase tree canopy cover, enhance existing open space and create at least two new parks in areas with the lowest access to open space					
Deliverable: P4c) Urban Forest Strategy: will guide the strategic direction of the management of Moreland's urban forest, aiming to create a municipality where healthy trees and vegetation are a core part of the urban environment										
No:	Actions	Measures			Targets			Qtr X		
1	Progress Landscape Bonds for Protection of Trees	Council report presented by target timeline			November 2018			2		
Accountable: Grant Thorne				Budget:			Resourcing: BASE and OPEX			
Responsible: Andrew Dodd										
Department: City Infrastructure										
Branch: Open Space and Street Cleansing										
1st QUARTER REPORTING							STATUS			
Moreland Executive Group discussion updating on progress of landscape bonds and what is still required, to be held on 2 October 2018. Councillor briefing to be held on 8 October 2018. Update report to go to Council in November 2018							On Target			
2nd QUARTER REPORTING							STATUS			
A report on the progress was presented at the November 2018 Council meeting, with the following outcome: 1. Notes the work already completed regarding landscape bonds and that further work is required in considering key issues within this process. 2. Receives a final report by February 2020 on the feasibility of establishing landscape bonds following the completion of the analysis.							Achieved			

CAP: 50		Key Priority: P4. Increase tree canopy cover, enhance existing open space and create at least two new parks in areas with the lowest access to open space		
Deliverable: P4d) Greening Sydney Road - Develop a strategy and implementation plan for cooling Sydney road as part of the UHIE Action Plan				
No:	Actions	Measures	Targets	Qtr X
1	Final Cooling the Upfield Corridor Action Plan presented to Council for adoption	Report to Council on outcomes of consultation and consider key issues and Officer recommendations	October 2018	2
Accountable: Phillip Priest (A)		Budget: Base resources (subject to outcomes of December 2018 report to Council)	Resourcing: <ul style="list-style-type: none"> Overseen by Unit Manager Urban Design Band 6 Urban Designer 	
Responsible: Kate Shearer				
Department: City Futures				
Branch: City Strategy and Design				
1st QUARTER REPORTING			STATUS	
The findings of the community engagement on the Draft Cooling the Upfield Corridor Action Plan was compiled and reviewed, resulting in updates to the draft report. A summary of community engagement findings and an updated Action Plan will be presented to Council at its meeting in October 2018.			On Target	
2nd QUARTER REPORTING			STATUS	
The Cooling the Upfield Corridor Action Plan was adopted by Council on 10th October 2018.			Achieved	

CAP: 52		Key Priority: P6. Develop a clear and funded approach to achieve zero carbon emissions by 2040		
Deliverable: P6a) Zero Carbon Evolution (ZCE) Strategy – Reset of actions currently behind delivery, and development of future ZCE (2020 – 2040)				
No:	Actions	Measures	Targets	Qtr X
1	Finalise ZCE – Refresh to 2020 for adoption and implementation, and ZCE 2040 Framework for adoption	Report to Council with 'ZCE - Refresh to 2020' and 'ZCE 2040 Framework' for adoption	Report to Council by September 2018	2
2	Implement funded Year 1 actions in 'ZCE – Refresh to 2020'	<ol style="list-style-type: none"> ZCE Program implementation (renewable energy, energy efficiency and activating the community) by MEFL Installation of solar PV on leased community facilities 	<ol style="list-style-type: none"> Quarterly progress reporting to ZCE Board Installation of Solar PV on community facilities by June 2019 	4
3	Draft ZCE 5 year Action Plan 2020 – 2025 for community consultation to support implementation of the ZCE 2040 Framework	Prepare draft 5 year action plan for community consultation	Report to Council by March 2019	3
Accountable: Phillip Priest (A)		Budget: <ol style="list-style-type: none"> 2018/2019 draft budget: <ol style="list-style-type: none"> \$400k (ZCE Program via MEFL); \$125k (CAPEX) for Solar on Leased Facilities 	Resourcing: <ul style="list-style-type: none"> Overseen Unit Manager ESD MEFL staff for ZCE program delivery Band 7 Senior ESD Officer (for solar installations) 	
Responsible: Olivia Wright				
Department: City Futures				
Branch: City Change				
1st QUARTER REPORTING			STATUS	
1. A report was presented to Council on 12 September 2018 with 'ZCE - Refresh to 2020' and 'ZCE 2040 Framework' for adoption. The documents were endorsed by Council with amendments, including that the 2040 Framework be revised to include acknowledgement of the Climate Emergency.			Achieved	
2. The quarterly meeting of the ZCE Board was held on 5 July 2018, with the progress report noting a record 1.1MW of solar installed across Moreland via Positive Charge in 2017/18. ZCE activities in Quarter 1 included: <ol style="list-style-type: none"> Spring Solar Campaign letter mailed to some 15,000 households in Brunswick, Brunswick East, Fitzroy North, Hadfield, Glenroy and Oak Park. 			On Target	

<ul style="list-style-type: none"> b. Two more Moreland businesses signed Environmental Upgrade Agreements (EUAs) to improve the performance of their buildings at no upfront cost. c. Solar on Leased Facilities program – following site analysis, Council requested quotes from solar suppliers for solar PV systems on six leased buildings. 	
<p>3. The ZCE 'Brains Trust' of community, government and private sector experts participated in a half-day facilitated workshop on Wednesday 5 September to advise on the likely impact, feasibility and relative priority of options across Waste, Transport and Energy being considered in development of a draft Zero Carbon Action Plan 2020 – 2025.</p>	On Target
<p>2nd QUARTER REPORTING</p>	<p>STATUS</p>
<p>1. Adoption of ZCE Refresh and the 2040 Framework was achieved in 1st Quarter.</p>	Achieved
<p>2. The quarterly meeting of the ZCE Board was held on 7 November 2018, with the progress report noting a total of 2.9MW of total solar installed in Moreland via Positive Charge to end 1st Quarter 2018/19. ZCE activities in Quarter 2 included:</p> <ul style="list-style-type: none"> a. Strong attendance at the Solar Information Session held in October 2018. b. Solar on Leased Facilities program – solar installations were completed at West Coburg Bowls Club and Fawkner Bowls Club. Installation of solar at Lake Park Kinder is scheduled for January. Remaining three sites (Denzil Don Kinder, Brunswick NW Kinder, and Dawson St Childcare Centre) are expected to be completed by April 2019. 	On Target
<p>3. The draft Zero Carbon Moreland – Action Plan 2020 – 2025 is being prepared with internal consultation and is scheduled for Council endorsement for community consultation in March 2019.</p>	On Target
<p>3rd QUARTER REPORTING</p>	<p>STATUS</p>
<p>1. Achieved Q1.</p>	Achieved
<p>2. a) The quarterly meeting of the ZCE Board was held on 14 February 2019, with the progress report noting a total of 3.2MW of total solar installed in Moreland via Positive Charge to end 2nd Quarter 2018/19.</p> <p>b) Solar on Leased Facilities program: Solar PV was installed Lake Park Kinder in January 2019 and the contract for solar PV at Dawson Street Child Care Centre has been agreed. Installation of solar PV at Denzil Don Kinder and Brunswick NW Kinder have been delayed due to contract negotiations, and alternative sites are being sought as back-up if the contracts do not progress.</p>	On Target
<p>3. Councillors were briefed in March on the draft Action Plan and a report to adopt the draft Action Plan for consultation was deferred to the April Council meeting to allow further work to occur with key partners including MEFL. The report to adopt the draft Action Plan for consultation is on target for the April 2019 Council meeting.</p>	Behind Target

CAP: 53 Key Priority: P7. Invest in the revitalisation of shopping and trading precincts				
Deliverable: P7a) i) Shopping Strip Renewal Program – Improve the quality of our Neighbourhood Activity Centres				
ii) Accelerate Shopping Strip Renewal program by designing and constructing 2 additional centres				
No:	Actions	Measures	Targets	Qtr X
1	ia) Construction of Holmes Nicholson Moreland Neighbourhood Activity Centre streetscape upgrade	Construction completed	November 2018	2
2	ib) Design for Gaffney Village Shopping Strip	Complete concept design	June 2019	4
3	ic) Upgrade of Bonwick Street shopping strip in Fawkner	Design completed in 2018 and construction to commence in 2018/2019 & 2019/20	June 2019	4
Accountable: Phillip Priest (A)		Budget: 1a. Holmes/Moreland Road construction is delivered over two financial years <ul style="list-style-type: none"> • \$50,000 for design • \$100,000.00 for design/construction drawings, \$2 million for construction TBC • Budget 1b • Budget 1c \$2,192,000 over two financial years 	Resourcing: <ul style="list-style-type: none"> • Overseen Unit Manager Urban Design • Band 6 and Band 7 Urban Designers 	
Responsible: Kate Shearer				
Department: City Futures				
Branch: City Strategy and Design				
1st QUARTER REPORTING			STATUS	
1. The construction of Holmes Nicholson has been progressing to program and is due for completion in October ahead of the community celebration launch event to formally announce the completion of the project on 25 October 2018.			On Target	
2. Site survey work and boundaries confirmed to inform the concept design for Gaffney Village Shopping Strip.			On Target	
3. Bonwick Street: Preliminary consultation to gather local insights was completed in June 2018. The current concept design has been finessed ahead of the next phase of consultation which is due to commence on 1 October 2018.			On Target	



2nd QUARTER REPORTING	STATUS
1. Construction completed on 25 October 2018.	Achieved
2. Draft concept design was completed on 31 December 2018. Community Consultation will be conducted during January and February 2019.	On Target
3. Bonwick Street: Consultation was undertaken on the concept design in October 2018. Community feedback received highlighted concerns around carparking, which was reported to Council at the 12 December 2018 Council Meeting. Council resolved to increase the project scope to include additional works to the eastern carpark. The concept design is currently being revised.	On Target
3rd QUARTER REPORTING	STATUS
1. Achieved Quarter 2.	Achieved
2. Community consultation was completed in February and preparation of design drawings based on feedback received is in progress.	On Target
3. Concept design revisions based on the December 2018 Council decision are complete. Tender released in March to engage a contractor to undertake the improvement works.	On Target

CAP: 54		Key Priority: P7. Invest in the revitalisation of shopping and trading precincts		
Deliverable: P7b) Implement Coburg Streetscape Masterplan - Deliver streetscape upgrade projects within Coburg Activity Centre				
No:	Actions	Measures	Targets	Qtr X
1	Streetscape upgrade to occur at the Russell Street Precinct.	Complete design/construction drawings	June 2019	4
Accountable: Phillip Priest (A)		Budget: \$100,000		Resourcing: <ul style="list-style-type: none"> Overseen Unit Manager Urban Design
Responsible: Kate Shearer				
Department: City Futures				
Branch: City Strategy and Design				
1st QUARTER REPORTING				STATUS
Pre-design community engagement was undertaken between 20 August and 16 September 2018. Findings of this community engagement have been compiled and have informed the preliminary concept design. The draft concept design is due to be completed by end of October 2018 ready for the next phase of community engagement to test the design with the community.				On Target
2nd QUARTER REPORTING				STATUS
<p>Informed by the findings of the community engagement, a draft concept design for Louisa Street was developed in 2018. The decision to build an elevated rail over Bell Street in Coburg however (announced by the State Government in October 2018), has necessitated a re-evaluation of the design and timing of the Louisa Street project to ensure an optimal design outcome will be achieved for the community.</p> <p>An alternative project in the Coburg Activity Centre that implements the Coburg Streetscape Masterplan will be identified, to ensure streetscape improvements are made in Coburg in line with the project target timeline, and in a location not impacted by the level crossing removal. The alternative project is to be located on the eastern side of Sydney Road, to avoid any conflict with the level crossing removal area.</p>				On Target
3rd QUARTER REPORTING				STATUS
Officers have identified Russell Street Precinct from the Coburg Streetscape Masterplan as the alternate project to Louisa Street. Community consultation the project was completed in March, and design drawings are being prepared in response to feedback.				On Target

CAP: 56		Key Priority: P7. Invest in the revitalisation of shopping and trading precincts		
Deliverable: P7d) Implement Brunswick Structure plan - Deliver streetscape upgrade projects within Brunswick Activity Centre				
No:	Actions	Measures	Targets	Qtr X
1	Streetscape / public space upgrades for Brunswick Town Hall forecourt and Mechanics Institute forecourt	Complete construction of streetscape / public space upgrades to Brunswick Town Hall forecourt and Mechanics Institute forecourt	June 2019	4
Accountable: Phillip Priest (A)		Budget: 1. \$1,200,000 capital budget for construction budget	Resourcing: <ul style="list-style-type: none"> Overseen Unit Manager Urban Design Band 7 Senior Urban Designer 	
Responsible: Kate Shearer (A)				
Department: City Futures				
Branch: City Strategy and Design				
1st QUARTER REPORTING			STATUS	
Community engagement on the concept design for Brunswick Mechanics Institute and Brunswick Townhall Forecourt was completed on 6 July 2018. Comments from the community and internal stakeholders have informed and shaped the current design which is due to be advertised for tender in November 2018.			On Target	
2nd QUARTER REPORTING			STATUS	
The concept design was completed, and the tender was advertised in November 2018. The tender applications were evaluated, and the preferred contractor is set to be approved by Council at the 13 February 2019 Council meeting.			On Target	
3rd QUARTER REPORTING			STATUS	
Contractor has been engaged and improvement works have commenced.			On Target	

CAP: 57		Key Priority: P.8 Strengthen and invest in the significant creative sector in Moreland and enhance its standing as a destination for the arts		
Deliverable: P8a) Deliver on actions and commitments in the Moreland Arts and Culture Strategy, including actions to:				
i) enhance the capacity of Moreland's creative sector to maintain and grow their practice in the municipality				
ii) Increase access and engagement of community in Council's Arts and Culture program as both participants and audiences				
iii) Pilot an operational grants program for local Arts organisations and projects				
No:	Actions	Measures	Targets	Qtr X
1	Implement Strategy actions including; a) Implement a Writer in Residence program	Writer in Residence Program implemented	December 2018	2
2	Continue to implement Arts Investment Grants program and conduct evaluation	Review and evaluation of Arts Investment Grants conducted	June 2019	4
Accountable: Arden Joseph		Budget: 1. Base 2. OPEX Budget for 18/19 financial year	Resourcing: 1. Within current staffing. 2. Staffing within allocated budget for program.	
Responsible: Genimaree Panozzo				
Department: Community Development				
Branch: Culture Development				
1st QUARTER REPORTING			STATUS	
1. Writer-in-Residence EOIs conducted and residencies awarded to three local writers. Program implemented.			Achieved	
2. Not commenced.			On Target	
2nd QUARTER REPORTING			STATUS	
1. Writer-in-Residence – three local writers resident for three months, completing work and undertaking public workshops.			Achieved	
2. Arts Investment Grants - second round (final round of this pilot) submissions received and review and evaluation of program is on target.			On Target	
3rd QUARTER REPORTING			STATUS	
1. Achieved in Quarter 2.			Achieved	
2. Arts Investment Grants: Second round of Arts Investment Grants completed. All four Community of Practice Meetings completed for Round One. Community of Practice meetings are being established for Second Round projects.			On Target	

CAP: 58		Key Priority: P.8 Strengthen and invest in the significant creative sector in Moreland and enhance its standing as a destination for the arts		
Deliverable: P8b) Create a hub for the Arts and invest in the Arts industries				
No:	Actions	Measures	Targets	Qtr X
1	Implement recommendations of Arts Infrastructure Plan 2018-2022	i. Develop staged implementation plan for endorsed initiatives	i. February 2019	3
		ii. Deliver at least 2 initiatives that are cost neutral	ii. A minimum of 2 initiatives implemented by June 2019	4
Accountable: Arden Joseph		Budget: \$50k for Arts Infrastructure Officer with any additional costs TBD pending implementation plan budget requirements	Resourcing: TBD pending budget bid outcomes	
Responsible: Genimaree Panozzo				
Department: Community Development				
Branch: Cultural Development				
1st QUARTER REPORTING			STATUS	
1. i) Arts Infrastructure Officer position advertised and interviews held. A preferred applicant has been chosen and will commence in mid-November. This Officer will have responsibility for commencing a staged implementation of the Plan's initiatives.			On Target	
ii) Not commenced, dependent on prior item.			On Target	
2nd QUARTER REPORTING			STATUS	
1. i) Arts Infrastructure Officer commenced in November 2018 and staged plan is being developed by Arts and Culture Manager and new Arts Infrastructure Officer.			On Target	
ii) Scoping of initiatives has commenced.			On Target	
3rd QUARTER REPORTING			STATUS	
1. i) Staged implementation plan being finalised by Unit Manager Arts and Culture and Arts Infrastructure Officer. Progress update delivered to Moreland Arts Advisory Committee (Moreland Arts Board).			Behind Target	
2. ii) Two cost neutral initiatives underway include being a point of contact for local artists to assist with planning queries to remove existing hurdles to establishing new arts spaces (Action Area 1) and developing a vision and business plan for the Coburg Courthouse to consider how the space can successfully become a small-scale theatre and rehearsal space (Action Area 4).			On Target	

CAP: 59		Key Priority: P9. Enhance the environmental outcomes of Council waste services and increase the communities' awareness/participation in environmental initiatives to reduce waste to landfill.		
Deliverable: P9a) Trial, education and implementation of initiatives to actively reduce waste to landfill				
No:	Actions	Measures	Targets	Qtr X
1	Progress the transition of diverting food waste from the garbage bin to the green bin by providing timeline and implementation plans to Council for action.	i) Application to be submitted to Veolia via MMWRG for additional feedstock (food and green waste) to be supplied by Moreland.	i) Trial to commence September 2018	1
		ii) Trial of approximately 1000 households to gauge viability of a Municipality wide service.	ii) Report to be ready for February 2019	3
2	Undertake analysis of the impact on dumped rubbish following the change to the Hard Waste Collection Service	Following second annual Hard Waste Collection in October 2018, a report on Dumped rubbish CRS numbers to be run and compared with previous years data	Report to be presented in April 2019	4
Accountable: Grant Thorne		Budget:		Resourcing: Food waste trial requires \$35K
Responsible: Andrew Dodd (Acting)		1) Base		
Department: City Infrastructure		2) Base		
Branch: Roads, Fleet and Waste				
1st QUARTER REPORTING				STATUS
1. i) Application to Veolia has been made, and final approval has been received from Veolia for the commencement of the FOGO trial. Auditing program, communications & evaluation strategy has been developed. Trial will commence late November/early December.				Behind Target
1. ii) Trial will commence late November/early December. Report to Council to be prepared by June 2019.				Behind Target
2. Second collection of hard waste occurring in October – November, with report to be prepared on the results of the collection and impact on CRS and dumped rubbish by April 2019.				On Target
2nd QUARTER REPORTING				STATUS
1. i) Application submitted and approved, trial now underway				Achieved
1. ii) Trial of approximately 1000 households currently underway, trial due to end in March 2019, with report due to Council end of April 2019.				Behind Target
2. Second biannual Hard Waste collection completed, report from collection contractor received, works has commenced to compile report for submission to the April Council meeting.				On Target



3rd QUARTER REPORTING	STATUS
1) i) Trial nearing completion, final audits to be completed 2/4/19.	Achieved
1) ii) Trial of approximately 1000 households currently underway, trial due to end in March 2019, but report due to Council in February 2019 is now going to April Council meeting.	Behind Target
2) Second collection of hard waste occurring in October, with report to be prepared on the results of the collection and impact on Customer Request for Service (CRS) and dumped rubbish by April 2019, Report will be submitted to the April Council meeting.	On Target

CAP: 60		Key Priority: P9. Enhance the environmental outcomes of Council waste services and increase the communities' awareness/participation in environmental initiatives to reduce waste to landfill.		
Deliverable: P9b) Become a 'Plastic Wise' Council by banning all disposable plastic items at Council festivals and events.				
No:	Actions	Measures	Targets	Qtr X
1	Amend Council's waste and litter strategy and, festival and events policies to fully implement a Council wide plastic wise policy.	i) Updated Waste and Litter Strategy presented to Council for adoption	December	4
		ii) Develop a Council wide plastic wise policy	March 2019	3
		iii) Council Festival and events procedures updated to align with the plastic wise policy	June 2019	4
Accountable: Phillip Priest (A)/ Arden Joseph		Budget: Base		Resourcing:
Responsible: Olivia Wright/ Genimaree Panozzo				
Department: City Futures/ Social Development				
Branch: City Change / Culture Development				
1st QUARTER REPORTING				STATUS
1.	i. Waste and litter strategy consultation period closed and analyses of feedback is being assessed with required amendments to the draft strategy. MEG discussion booked for 23 October and Council Briefing booked for 12 November. Report to adopt strategy will go to December meeting.		On Target	
	ii. Not yet actioned.		Behind Target	
	iii. Stallholder guidelines updated in June 2018 (ie. previous financial year) to eliminate disposable (single use) plastic items.		Achieved	
2nd QUARTER REPORTING				STATUS
1.	i. Waste and Litter Strategy 2018 endorsed by Council with amendments, on 12 December 2018.		Achieved	
	ii. Council is currently drafting the Council wide plastic wise policy and will be consulting with internal stakeholders in January 2019.		On Target	
	iii. Council Festival and events procedures, were updated in June 2018) and aligned with the plastic wise policy. May be updated again by June 2019, following adoption of the Council wide plastic wise policy.		Achieved	



3rd QUARTER REPORTING	STATUS
i) Refer to previous comments, achieved in Quarter 2.	Achieved
ii) The draft Plastic Wise Policy was developed and reported to the March Council meeting for adoption. Council resolved to defer the report to the April meeting, it will next be heard at the April meeting.	Achieved
iii) Council Festival and events procedures (June 2018) will be updated as necessary by June 2019, following adoption of the Council wide plastic wise policy.	On Target



CAP: 61 Key Priority: R1. Improve resident satisfaction to 90% with Council's performance in customer service				
Deliverable: R1a) Customer Service strategy - Improve resident satisfaction to 90% with Council's performance in customer service - various deliverables				
No:	Actions	Measures	Targets	Qtr X
1	Implement Customer Service Strategy 2018-2022	Achieve year one action plan items for this strategy.	June 2019	4
2	Implement Complaints Resolution Policy and Procedural Guide	i) Create and roll out training ii) establish reporting of complaint data and outcomes for key service areas	March 2019	3
Accountable: Joseph Tabacco		Budget: TBA: There may be some cash costs associated with IT reconfiguration and system development. There may also be some costs for the development of the training	Resourcing: Implementation will involve many services in Council	
Responsible: Jessamy Nicolas				
Department: Engagement & Partnerships				
Branch: Community Engagement				
1 st QUARTER REPORTING			STATUS	
1. Customer Service Strategy finalised and noted by Council. Key initiatives now being delivered through the 'Future Ready Moreland' Strategy commencing with the configuration of Councils Customer Relationship Management (CRM) platform.			On Target	
2. Draft Complaints Policy and Implementation Guide complete to be formally adopted before the end of 2018. Configuration of CRM to capture complaints data commenced. Development of training modules underway, which are close to completion.			On Target	
2nd QUARTER REPORTING			STATUS	
1. A cross-organisational team is progressing implementation of the strategy's key deliverable, the configuration of the Council's customer relationship management platform. This team are analysing complaints data and working through key complaint focus areas. Based on analysis outcomes, procedures will be developed to support continuous improvement.			On Target	
2. The Draft Policy and implementation guide have been developed and internal consultation is complete. Recommendations for improvements need to be adopted. This will then influence the implementation guide.			On Target	



3rd QUARTER REPORTING	STATUS
<p>1.</p> <ul style="list-style-type: none"> • Work continues on improvements to customer communication during the issue resolution process including more information upfront on how their complaint will be managed, expected resolution timeframes and advice on the final outcome of their query. • Improved internal reporting on Service Level Agreements for customer requests is being finalised which will provide business units with improved visibility on tasks under their management and opportunities to reduce wait times. • A focus on improving the customer experience is underway with a review of the quality framework in frontline customer service in progress and expected to be completed by quarter 4. • Ongoing collaboration with the continuous improvement team to reduce handling times of high volume customer requests is showing improved outcomes in areas such as abandoned vehicles. • The development of a customer charter is in progress which will bring clarity to the goals of the customer service team and build focus on each customer interaction. 	<p>On Target</p>
<p>2) Council's new Complaints Resolution Policy has been finalised pending MEG approval and delivers on requirements outlined in the Victorian Ombudsman's <i>Councils and Complaints: A Good Practice Guide</i>.</p> <ol style="list-style-type: none"> I. Complaints resolution training has been embedded into induction training for new customer service personnel. Once testing on the draft procedural guide is completed training will be extended to other business units. This will commence before the end of June 2019, prioritising high volume complaint areas. II. Capture of complaint related data enabling root cause analysis has commenced with feedback being provided to business units on process enhancement as well as options to improve complaint management in accordance with the Ombudsman's complaint management guide. 	<p>Achieved</p>



CAP: 62		Key Priority: R1. Improve resident satisfaction to 90% with Council's performance in customer service		
Deliverable: R1b) Continuous Improvement in service delivery -To improve overall service delivery by streamlining processes and improving the customer service experience				
No:	Actions	Measures	Targets	Qtr X
1	Implement planned improvement initiatives as per program of works	Completion of FY19 program of work	100% by June 2019	Ongoing
Accountable: Sue Vujcevic		Budget: TBD		Resourcing: TBD
Responsible: Trisha Love				
Department: Business Transformation				
Branch: Organisational Performance				
1st QUARTER REPORTING				STATUS
FY19 improvement projects are actively progressing to plan and improvement results will be posted in the second half reporting.				On Target
2nd QUARTER REPORTING				STATUS
<p>The Q2 update includes that individual improvement initiatives are progressing across a range of Council processes with resource changes impacting on timing for delivery (examples include reviewing and updating planning enforcement processes, BPAY introduced for open space payments in subdivisions). Focus for Q3 will be support existing initiatives with available resources to maximise process improvements and customer impact including continuing with Trees Maintenance.</p> <p>Although behind, the end of Q4 target is anticipated to be met with continuous improvement efforts being targeted towards the finance and human resources functions of Council to identify process efficiencies and map key processes and working with supervisors to identify local Continuous Improvement needs through the Service Unit Plan process.</p>				Behind Target
3rd QUARTER REPORTING				STATUS
Quarter 3 activities include a range of improvement initiatives across a range of Council processes including working with the Community Engagement team to reduce the number of customer request types, which has improved ability to assign and track customer service requests. Trained and coached all Finance teams and Managers in the use of Promapp.				On Target



CAP: 63		Key Priority: R2. Reach the top 25% of all Councils for improved community satisfaction with Council's engagement practices		
Deliverable: R2a) Improved Community Engagement - Fundamental rethink and potential reorganisation				
No:	Actions	Measures	Targets	Qtr X
1	Present a community engagement policy, framework and implementation plan for endorsement.	Council adoption on the draft Community Engagement Policy Framework	December 2018	2
2	Commence implementation of framework	Council briefing on implementation actions planned and undertaken	March 2019	3
Accountable: Joseph Tabacco		Budget: Base		Resourcing:
Responsible: Jessamy Nicolas				
Department: Engagement & Partnerships				
Branch: Community Engagement				
1st QUARTER REPORTING				STATUS
1. Councillors were provided with a briefing on progress of the development of Community Engagement Policy and Framework.				On Target
2. The endorsed policy and framework will inform the implementation.				On Target
2nd QUARTER REPORTING				STATUS
1. The Policy was adopted in the Council meeting in December and it was agreed progress updates would be provided annually. Additionally, thank you letters have been sent to formal submitters and the website has been updated.				Achieved
2. The implementation plan was presented to the December Council meeting for noting. Currently establishing new Community Engagement Branch with a view to recruit the new Community Engagement Coordinator in the next 6 weeks. Working in partnership internally to collate potential pilot/demonstration projects and develop stakeholder maps.				On Target
3rd QUARTER REPORTING				STATUS
1. As above, this has been achieved in Quarter 2.				Achieved
2. Further to the briefing at Councillor planning workshop on Friday 1 March, a more detailed briefing is available on Councillor Connect. This provides an overview of the implementation of the community engagement and public participation policy and community engagement framework, including actions planned and undertaken since the policy was adopted by council in December 2018.				Achieved



CAP: 64 Key Priority: R3. Maintain and match our infrastructure to community needs and population growth				
Deliverable: R3a) Wheatsheaf Hub - create an integrated community hub in Glenroy with a focus on education, lifelong learning and health, combined with a district level open space.				
No:	Actions	Measures	Targets	Qtr X
1	Implement Advocacy Plan to mobilise community support for funding request to State Government	Implement Community Engagement campaign	November 18	2
2	Commence detailed design phase, subject to funding commitments.	Town planning permit process commenced	June 19	4
Accountable: Arden Joseph/Grant Thorne		Budget: (\$300K in Reserve) Indicative costings and grant funding coming.	Resourcing:	
Responsible: Barry Hahn/Greg Gale				
Department: Social Development/City Infrastructure				
Branch: Social Policy and Early Years/Capital Works Planning and design				
1st QUARTER REPORTING			STATUS	
1. 500+ online petitions received for Give Glenroy a Go and approximately 2000 postcards delivered to the Premier; with strong sustained social media coverage and coverage in Moreland Leader.			On Target	
2. Council endorsed recommendations to commence early design, including planning permit documentation			On Target	
2nd QUARTER REPORTING			STATUS	
1. Advocacy Campaign completed: funding for the Library and Early Years components confirmed.			Achieved	
2. A consultant team was engaged in September 2018 to commence design work and prepare documentation for a Planning Permit application.			On Target	
3rd QUARTER REPORTING			STATUS	
1. Achieved in Quarter 2.			Achieved	
2. Council committed to undertake full design in December 2018. Preparation of Planning Permit application for main works is progressing.			On Target	



CAP: 65		Key Priority: R3. Maintain and match our infrastructure to community needs and population growth		
Deliverable: R3b) Saxon Street Hub: implement Strategic Plan to guide future use and development of the Hub.				
No:	Actions	Measures	Targets	Qtr X
1	Develop concept plan to guide future use and development of Saxon Street Hub.	Concept Plan endorsed by Council.	December 2018	2
2	Identify potential partners/tenants for the Hub and an appropriate governance model to manage these	Briefing to Council on progress	June 2019	4
3	Develop a financial strategy to deliver the Hub, including identification of potential external funding sources	Briefing to Council on progress	June 2019	4
4	Continue short term activation of site as 'Siteworks' whilst long term planning is underway.	Continue to grow numbers of people using the site.	Ongoing	As relevant
Accountable: Joseph Tabacco		Budget: Continue building reserve to fund design development and construction.	Resourcing: 0.8 FTE (senior officer) 0.5 FTE (project support)	
Responsible: Marie Claire O'Hare (A)				
Department: Engagement and Partnerships				
Branch: Places				
1st QUARTER REPORTING			STATUS	
1. Concept plan development underway. Community consultation completed September 2018, which included feedback from 176 participants.			On Target	
2. Councillors briefed in July 2018 and Council report endorsed August 2018.			On Target	
3. Operational financial modelling underway in alignment with concept plan development.			On Target	
4. Saxon Street site is activated with 80% community use of spaces and 15% creative industry use.			On Target	



2nd QUARTER REPORTING	STATUS
1. Concept plan delivered and endorsed via Council report in December 2018	Achieved
2. Initial scoping and approach commenced to identify an approach to verifying future users, partners and tenants and appropriate governance model.	On Target
3. Initial scoping and approach commenced to deliver a financial strategy to deliver the project including identification of potential external funding sources.	On Target
4. Site activation continues to be achieved via functions and a community focused activities and events which are managed and facilitated by existing tenants on the site.	On Target
3rd QUARTER REPORTING	STATUS
1. Concept Plan developed and endorsed by Council in December 2018.	Achieved
2. Undertaking research to determine most appropriate governance models, and tenancy criteria, for Council consideration.	On Target
3. The financial plan for delivery is being actively worked on.	On Target
4. Current activation period 'Siteworks' grows from strength to strength with site use numbers, active organisations and active events all growing.	On Target



CAP: 67		Key Priority: R3. Maintain and match our infrastructure to community needs and population growth		
Deliverable: R3d) Fleming Park - Rejuvenate Fleming Park to meet the needs of the current and future community.				
No:	Actions	Measures	Targets	Qtr X
1	Fleming Park master plan review	Adoption of the refreshed master plan following community consultation	July 2018	1
2	Undertake detailed design to implement stage 1 of the Fleming Park Master Plan	Detailed design for stage 1 completed	June 2019	4
Accountable: Arden Joseph/Grant Thorne		Budget: Pending Council report – will be within existing CAPEX allocation (draft April 2018 / final July 2018)	Resourcing: Officer resources / Specialist Contractor Support (depending on the project)	
Responsible: Bernadette Hetherington/ Greg Gale				
Department: Community Development/City Infrastructure				
Branch: Community Wellbeing/Capital Works planning and delivery				
1st QUARTER REPORTING			STATUS	
1. Fleming Park 'Refresh' Master Plan adopted for implementation over 12 years			Achieved	
2. Project scoping document being undertaken for the detailed design for master plan.			On Target	
2nd QUARTER REPORTING			STATUS	
1. Fleming Park 'Refresh' Master Plan adopted for implementation over 12 years			Achieved	
2. Tenders currently being considered with design consultant to be engaged in February 2019 to commence design.			On Target	
3rd QUARTER REPORTING			STATUS	
1. Fleming Park 'Refresh' Master Plan adopted for implementation over 12 years.			Achieved	
2. Design consultant engaged to undertake schematic design review of masterplan works as a whole and undertake detailed design for the reimagining of the grandstand.			On Target	



CAP: 70		Key Priority: R4. Provide transparent and effective governance of Council's operations		
Deliverable: R4a) Review of the Local Government Act - Opportunity to input into State Government review				
No:	Actions	Measures	Targets	Qtr X
1	Implement changes arising from the new Government Act.	Support organisation to ensure relevant sections of the new LGA is implemented as per the required timeframes	As per required dates for key deliverables in the new LGA	As relevant
Accountable: Sue Vujcevic		Budget: Base		Resourcing:
Responsible: Jodie Watson				
Department: Business Transformation				
Branch: Corporate Governance				
1st QUARTER REPORTING				STATUS
No actions required yet as the new Local Government Bill has not been debated in Parliament.				On Target
2nd QUARTER REPORTING				STATUS
No actions required yet as the new Local Government Bill has not been debated in Parliament.				On Target
3rd QUARTER REPORTING				STATUS
No actions required yet as the new Local Government Bill has not been debated in Parliament.				On Target



CAP: 73		Key Priority: R5. Operate without seeking an exemption from the rate cap through efficient use of Council's skills and financial resources		
Deliverable: R5a) Service Innovation Initiative - to support rate capped environment, maintaining service levels, but increasing revenue opportunities or decreasing expenditure				
No:	Actions	Measures	Targets	Qtr X
1	Delivery of Business enhancement projects	Identify short and long financial impacts.	March 2019	3
Accountable: Sue Vujcevic		Budget: OPEX funding		Resourcing: \$100k
Responsible: Jodie Watson				
Department: Business Transformation				
Branch: Corporate Governance				
1st QUARTER REPORTING				STATUS
1. Work has continued in this project, including delivery of the draft policy for Council managed community venues and accompanying Council Report for presentation at the October Council meeting. In addition, support has been provided to develop the draft Community Engagement Policy.				On Target
2nd QUARTER REPORTING				STATUS
1. Adoption of the policy for Council managed community venues at the December 2018 Council meeting; additionally, provision of support to the organisational re-structure, communications and recruitment was undertaken this quarter.				Achieved



CAP: 74		Key Priority: R5. Operate without seeking an exemption from the rate cap through efficient use of Council's skills and financial resources		
Deliverable: R5b) Continuous Improvement in service delivery - To improve overall service delivery by streamlining processes and improving the customer service experience				
No:	Actions	Measures	Targets	Qtr X
1	Develop implementation plan for process mapping and use of standard processes.	Implement process mapping approach for 2 to 3 model areas	June 2019	4
Accountable: Sue Vujcevic		Budget: Base		Resourcing:
Responsible: Trisha Love				
Department: Business Transformation				
Branch: Organisational Performance				
1st QUARTER REPORTING				STATUS
The implementation plan has been developed and signed off by the executive team. Work has now commenced with the 3 target areas to embed process mapping and improvement into daily operations.				On Target
2nd QUARTER REPORTING				STATUS
Individuals were trained in Revenue Services, Planning Enforcement, Amenity and Compliance, Community Development Teams and Project Management. Eight processes were successfully published, most by Community Development on their Community Gardens processes. Building on these learnings, the business improvement team will next work with the Finance team, training all managers and team members to use Promapp to document and improve their processes.				On Target
3rd QUARTER REPORTING				STATUS
Council's Organisational Performance team have trained the Finance team to embed process mapping; over 20 processes were reviewed this quarter, with two processes finalised.				On Target



CAP: 75		Key Priority: R5. Operate without seeking an exemption from the rate cap through efficient use of Council's skills and financial resources		
Deliverable: R5c) Working with Regional Partners - Generate financial efficiencies, through collaboration and partnership opportunities.				
No:	Actions	Measures	Targets	Qtr X
1	Implement category management structure	A Category management plan is established by each category manager, in accordance with the Procurement Strategy	September 2018	1
2	Annual plan of procurement projects	i) Percentage of identified procurement projects undertaken in collaboration with northern region Councils	Target 80%	4
		ii) Savings realised from the procurement projects undertaken in collaboration with northern region Councils	At least 10% savings	4
		iii) Establish a 2019/20 program for Collaborative Procurement across Northern Region Councils, incorporating a category management structure	June 2019	4
Accountable: Liz Rowlands		Budget: Base + \$120k OPEX	Resourcing: Procurement All services with joint procurement opportunities	
Responsible: Olivia Akdeniz				
Department: Finance				
Branch: Procurement				
1st QUARTER REPORTING			STATUS	
<p>1. Implement Category Management structure: A Category management plan will be established by each Category Manager once the recruitment process for 1x Procurement Partner and 1x Senior Procurement Partner is finalised. Procurement Partner has been appointed in September 2018. Recruitment for the Senior Procurement Partner position is expected to be finalised by end of October 2018.</p>			Behind Target	



<p>2. Annual plan of procurement projects i. Currently more than 80% of identified procurement projects are undertaken in collaboration with Northern Region Councils.</p>	<p>On Target</p>
<p>ii. Overall savings realised from the procurement projects undertaken in collaboration with Northern Region Councils is more than 10%.</p>	<p>On Target</p>
<p>iii. Workshops and meetings with the Northern Region Councils are being held to establish a 2019/20 program for Collaborative Procurement.</p>	<p>On Target</p>
<p>2nd QUARTER REPORTING</p>	<p>STATUS</p>
<p>1. Implement Category Management structure: Recruitment process for 1x Procurement Partner and 1x Senior Procurement Partner is finalised. (Procurement Partner has been appointed in September 2018. Senior Procurement Partner has been appointed in November 2018.) A Category Management Plan has been established by each Procurement Partner, in accordance with the Procurement Strategy</p>	<p>Achieved</p>
<p>2. Annual plan of procurement projects</p>	<p>Achieved</p>
<p>i) Currently more than 80% of identified procurement projects are undertaken in collaboration with Northern Region Councils.(NRC)</p>	<p>Achieved</p>
<p>ii) Overall savings realised from the procurement projects undertaken in collaboration with Northern Region Councils is more than 10%.</p>	<p>Achieved</p>
<p>iii) A 2019/20 program for Collaborative Procurement across Northern Region Councils, incorporating a category management structure has been established. There will be several workshops over the next couple of months for the NRC to agree on the program.</p>	<p>On Target</p>
<p>3rd QUARTER REPORTING</p>	<p>STATUS</p>
<p>1. Implement Category Management structure: Recruitment process for 1x Procurement Partner and 1x Senior Procurement Partner is finalised (Procurement Partner has been appointed in September 2018 and Senior Procurement Partner has been appointed in November 2018). A Category Management Plan has been established by each Procurement Partner, in accordance with the Procurement Strategy.</p>	<p>Achieved</p>
<p>2. Annual plan of procurement projects:</p>	<p>Achieved</p>
<p>i) Currently more than 80% of identified procurement projects are undertaken in collaboration with Northern Region Councils.</p>	<p>Achieved</p>
<p>ii) Overall savings realised from the procurement projects undertaken in collaboration with Northern Region Councils is more than 10%.</p>	<p>Achieved</p>
<p>iii) A 2019/20 program for Collaborative Procurement across Northern Region Councils, incorporating a category management structure is being established. Two workshops were held during February and March. There will be several more workshops over the next couple of months for the Northern Region Councils to agree on the program.</p>	<p>On Target</p>



CAP: 76		Key Priority: R6. Enable Council's workforce to be mobile and accessible, supported by smart and efficient technologies		
Deliverable: R6a) IT Strategy - Set direction for IT resources allocation over 3 years and how this will add value to Moreland. Outcome will be more efficient use of time and money while addressing need for business intelligence and sustainable integration				
No:	Actions	Measures	Targets	Qtr X
1	Year 2: rollout of mobile devices to all staff.	100% of computer users have access to and have been trained on a mobile device	All roles requiring a computer to have mobile device/computer	1
2	Consolidation of Cloud migration to support Data Warehousing.	i) Introduce new Data Analytics solutions, to support Data Warehousing. ii) Complete System migrations as per IT program of work.	i) By June 2019 ii) at least 90% of program implemented.	4
3	Explore opportunities to embed "the Internet of things", by installing data collection sources which will inform Council decisions and action.	Data Collection sources are piloted to count people traffic and vehicle traffic	Data collection sources are implemented and data analysed to determine value of pilot.	4
Accountable: Sue Vujcevic		Budget:		Resourcing: IT
Responsible: Kimberly Spiteri (A)		1) IT Budget Capex		
Department: Business Transformation		2) Base: no additional CAPEX or OPEX		
Branch: Information Technology		3) Absorbed in IT Budget		
1st QUARTER REPORTING				STATUS
1. Finalising last remaining mobile device rollouts for hard to reach staff				On Target
2. The Power BI analytics tool is being established. Demonstrations and training has taken place and staff are starting to visualise data for their teams				On Target
3. Dependant on smart cities grant. We are waiting to hear whether our submission is successful or not				On Target



2nd QUARTER REPORTING	STATUS
1. Mobile device rollout is complete.	Achieved
<p>2. Power BI Reporting Server created and reports are now being published using the software using Finance and HR data. Although it is still in <i>proof of concept mode</i>, various teams are now using the solution such as Planning to report on planning applications. The IT team are assisting other staff across Council to create reports, in order to analyse data such as Urban Planning to realise the tools potential.</p> <p>Currently at the stage of exploring available options and assessing various components such as access to publishing and viewing reports. A review needs to also be conducted to see if this is a solution that fits Moreland's needs and requirements.</p>	On Target
3. Submission for smart cities grant successful and planning has commenced with various stakeholders to kick off this project	On Target
3rd QUARTER REPORTING	STATUS
1. Mobile device rollout is complete.	Achieved
2. Power BI Reporting server is being used to publish reports and the organisation is considering new reporting functions that leverage this application.	On Target
<p>3. The Northern Melbourne Smart Cities Network, enabling data to drive change project was initiated on 1 February 1, 2019 with the target project completion date of Jun 30, 2020, key activities have included:</p> <ul style="list-style-type: none"> • The Smart Cities and Suburbs Program Contributor Organisation Agreement was finalised and the Project Board was established. • The initial grant payment of \$161,226.00 was received from the Commonwealth in January 2019. • Stage 1 for Smart Cities Network Design commenced. • A workshop was delivered by RMIT and La Trobe to all Councils. • At Moreland, various business units were consulted to determine requirements for 5 different types of sensor and all required information has been provided to RMIT to progress the network design. • RMIT have started to setup all simulators and plan the interference measurements and as well as work on selecting the top 5 sites for each Council to deploy sensors. • Preparation for a public tender to seek a qualified contractor for the provisioning of hardware and installation services will commence in April. 	On Target